

**SUNSET RIDGE SCHOOL DISTRICT 29
525 SUNSET RIDGE RD
NORTHFIELD, IL 60093**

Regular Board of Education Meeting:

**Tuesday, April 13, 2021 – 7:00 p.m. at Sunset Ridge School
(525 Sunset Ridge Road, Northfield, IL. 60093)**



SUNSET RIDGE SCHOOL DISTRICT 29

525 Sunset Ridge Road • Northfield, Illinois • 60093
847 881 9400 • Fax: 847 446 6388 • www.sunsetridge29.org

Cultivating a learning community that engages the hearts and minds of students, one child at a time

**BOARD OF EDUCATION
SCHOOL DISTRICT 29
SUNSET RIDGE SCHOOL – 525 SUNSET RIDGE RD. NORTHFIELD, IL 60093
April 13, 2021 – 7:00 p.m.**

The meeting will include an opportunity to provide public comment. Any member of the public that would like to make a public comment can appear in-person or submit their comments to D29_board@sunsetridge29.org by 3:55 p.m. on April 13, 2021. Public comments submitted via email will be announced during the public comment portion of the meeting. The duration of public comment may be limited and the Board does not respond to public comments.

A live stream feed of the regular monthly Board of Education meeting can be viewed at
<https://www.youtube.com/channel/UCJ6qvSfiic1mISx0jICEnxQ>

AGENDA

- 1. ROLL CALL:**
- 2. CONSENT AGENDA:**
 - 2.1 Minutes of the Regular Board Meeting – March 9, 2021
 - 2.2 Minutes of the Special Board Meeting – March 22, 2021
 - 2.3 Bills and Salaries
- 3. COMMUNICATIONS:**
 - 3.1 Freedom of Information Act Log
 - 3.2 Logan Keeter Article
 - 3.3 April 6, 2021 Election Results
- 4. OLD BUSINESS:**
 - 4.1 Strategic Planning Update
- 5. NEW BUSINESS:**
 - 5.1 Audience Comments/Public Participation
 - 5.2 Board Open Discussion
 - 5.3 Discussion: Rental of District Facilities
 - 5.4 Discussion: Gender Identity Lesson and Transgender Supports
 - 5.5 Discussion: 2021-2022 Board Meeting Calendar
 - 5.6 Discussion: 2021-2022 Board Officers and Committee Representatives
- 6. REPORTS:**
 - 6.1 Return To School Task Force Committee**
 - 6.1a Report from April 12, 2021 Meeting
 - 6.1b Next Meeting: May 10, 2021 at 3:30 p.m.

Board of Education Meeting

April 13, 2021

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6.2 Finance/Facilities Committee

- 6.2a Report from April 13, 2021 Meeting
- 6.2b Discussion and Possible Approval: Long-Term Disability Insurance Plan Renewal
- 6.2c Discussion and Possible Approval: Landscaping Contract
- 6.2d Discussion and Possible Approval: Custodial Services Contract
- 6.2e Discussion and Possible Approval: Lunch Price Increase
- 6.2f Discussion and Possible Approval: Lunch Service Contract
- 6.2g Next Meeting: TBD

6.3 Education Committee

- 6.3a Next Meeting: May 11, 2021 at 6:00 p.m.

6.4 Policy Committee

- 6.4a Report from March 24, 2021 Meeting
- 6.1b First Reading: Board Policy 706 (Student Data Privacy and Security)
- 6.1c Next Meeting: June 3, 2021 at 9:00 a.m.

6.5 External Relations

- 6.5a IASB
- 6.5b PTO
- 6.5c NSSD
- 6.5d Northfield Park District
- 6.5e Village of Northfield
- 6.5f Foundation Fund

6.6 Administrative Reports

- 6.6a Update: 2020-2021 Enrollment
- 6.6b Update: 2020-2021 Staffing
- 6.6c Discussion: Full-Day Kindergarten Program Proposal
- 6.6d Discussion: Summer School 2021 Programming Proposal
- 6.6e School and Department Reports

7. CLOSED SESSION:

- 7.1 To Review the Closed Session Minutes of the Board Meeting – March 9, 2021
- 7.2 To Consider Information Regarding the Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees or Legal Counsel
- 7.3 To Discuss Matters Relating to Individual Students
- 7.4 To Discuss Potential Litigation
- 7.5 To Discuss Collective Bargaining

8. RESUMPTION OF OPEN MEETING:

9. ACTION ITEMS FOR BOARD APPROVAL:

- 9.1 Closed Session Minutes of the Board Meeting – March 9, 2021
- 9.2 Employment of Ryan Czok (Network Manager/Data Security Specialist)
- 9.3 Leave of Absence - Anna Nikolopoulos (Teaching Assistant)
- 9.4 Retirement of Ann Mertes (Middlefork School Nurse)
- 9.5 Multi-Year Contract for C. Dreher (Director of Buildings & Grounds)
- 9.6 Resolution to Resolution to Allow Service Credit for Military Service
- 9.7 Memorandum of Understanding Between the District 29 Board of Education and the Sunset Ridge Education Association (SREA)

10. ADJOURNMENT:

11. UPCOMING MEETINGS:

- 11.1 Special Board of Education Meeting: April 27, 2022 at 4:30 p.m.
- 11.2 Return to School Task Force: May 10, 2021 at 3:30 p.m.
- 11.3 Education Committee Meeting: May 11, 2021 at 6:00 p.m.
- 11.4 Regular Board of Education Meeting: May 11, 2021 at 7:00 p.m.

Note: Supporting materials for most agenda items are posted publicly no later than 24-hours before the scheduled meeting start time on the District 29 website under the Board of Education tab.

**BOARD OF EDUCATION
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
REGULAR BOARD OF EDUCATION MEETING
MARCH 9, 2021
7:00 p.m.**

MINUTES

ROLL CALL: (7:10 p.m.)

Mr. Spaan called the meeting to order at 7:10 p.m. and upon roll call, the following were present:

Present: Mr. Hayes, Mrs. Peterson, Mr. Welch,
Mr. Spaan, Ms. Alpert Knight, Mrs. Detlefsen

Absent: Mr. Subeck (Arrived 7:17 p.m.)

Also Present: Dr. Stange, Mr. Beerheide, Dr. Sukenik, Mrs. Dunham,
Mrs. Kiedaisch, Mrs. Styczen, Mr. Dreher

CONSENT AGENDA:

Mr. Welch moved to approve the consent agenda as presented.

Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Mr. Welch,
Ms. Alpert Knight, Mrs. Peterson

Absent: Mr. Subeck

Nay: None

THE MOTION WAS APPROVED

COMMUNICATIONS:

Superintendent Dr. Ed Stange reported three FOIA request from the
1.) SmartProcure requesting information on purchase orders and vendors,
2.) ABC7 News collecting data on student attendance and, 3.) Mr. Joe
Sutton requesting information regarding contracts for our communications
systems.

OLD BUSINESS:

Board Orientation Session

The Board discussed the logistics regarding new Board member
orientation meetings noting that they wanted the meeting to be held in-
person.

Strategic Planning Update

The Board discussed preparations for the next Strategic Plan,
including timing, use of a facilitator, and reviewing the surveys to make
sure we are asking the right questions. It was agreed that two Board
members, Ms. Alpert Knight and Mr. Spaan, would assist Dr. Stange in
the selection of a skilled facilitator.

NEW BUSINESS

5.1 Audience Comments

Dr. Stange read an email from community member Mrs. Bridget Kennedy
stating her support for a full-day Kindergarten program that incorporated
more creative play and Specials time.

5.2 Board Open Discussion

After a review of the quarterly newsletter's purpose, goals, and production, the Board agreed to move towards a biannual format, occurring winter and summer, starting with this summer's issue. Additionally, Board member Mr. Welch clarified that Board members are allowed, as private citizens, to endorse current candidates up for election, but that those endorsements should not be interpreted as official positions held by the Board.

REPORTS:

6.1 Return to School Task Force

Dr. Stange began by explaining that New Trier does not publish their aggregated district data collected from incoming freshman testing, and apologized for mistakenly implying that he had access to that data at the last Board meeting. Dr. Stange went on to report:

- When there is ambiguity regarding contact tracing or other matters related to exposure, the District will continue to err on the side of caution and be generally more thorough than the CCDPH requires us to be.
- Extending the day after spring break could make quarantine orders more likely. We will continue to ensure that we are following all guidance.
- The Task Force discussed how/if to allow outside visitors during the school day, including remote students. Not only does the spring bring activities that usually require parent volunteers, such as Bike Safety Week and Field Day, but the District would also like to offer remote students opportunities to safely interact with their peers if they so wish. The group agreed that executing these opportunities should be explored.
- Including lunch in the day will require additional hand hygiene measures. The group discussed how best to make sure that all students have sanitized their hands before and after lunch without causing backups in the bathrooms and shortened eating times. After referring to professional advice, it was agreed that teaching the students how to correctly and thoroughly use hand sanitizer was the preferred method.
- While the general consensus was that Sunset Ridge does not need to use tents outside, as they have adequate existing covered space for outdoor learning, it was agreed that Middlefork could benefit from the use of tents not only for protection, but also to delineate learning spaces.
- The Task Force agreed that it is appropriate to open the playgrounds for outdoor recess with the understanding that proper hand sanitizing will take place before and after use.
- Allowing opportunities for students to take mask breaks should still be encouraged if needed.

Dr. Stange noted that safety guidance offered to schools changes often and without warning, but that we continue to meet and exceed all recommendations. District 29 will continue to work with the Cook County Department of Public Health on contact tracing. The Board discussed whether or not the new guidance allowing for 3 feet between students would enable us to use the large gyms for PE. Unfortunately, the current schedule does not allow for each class to have its own time in the gym. Dr. Stange reminded the Board that optional testing will be available to the community after spring break at New Trier's Northfield campus, and offered to gather information on weekly saliva testing to determine whether or not that type of program would be a fit for our district. The next meeting is April 12, 2021, at 3:30pm.

6.2 Finance and Facilities Committee Report

6.2a Appointment of Assistant Township School Treasurer

After a brief discussion regarding the role of the Assistant Township School Treasurer Mrs. Detlefsen motioned to approved the appointment of Mr. Beerheide as the Assistant Township School Treasurer. Mr. Spaan seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson
Absent: None
Nay: None

THE MOTION WAS APPROVED

6.2b Approval of Amendment of Flexible Spending and Dependent Care Plan

After review of a new law allowing employees to carry over unused funds to the 2021-2022 school year, Mr. Welch approved the amendment of the Flexible Spending and Dependent Care Plan as presented. Ms. Alpert Knight seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson
Absent: None
Nay: None

THE MOTION WAS APPROVED

The next meeting is April 13, 2021, at 6pm.

6.3 Education Committee Report

Board member Mrs. Peterson reported that Director of Student Services Ms. Emily Dunham walked the Board through the intricacies of our Student Services and Special Education programs, providing an audit that highlighted areas of strength and opportunities for growth and improvement. The next meeting is May 11, 2021, at 6pm.

6.4 Policy Committee Report

The next meeting is March 24, 2021, at 9:00 a.m.

6.5 External Relations

6.5a IASB

Ms. Knight reported on two notable House Bills that were recently approved by committee and moved to the chamber floor: 1.) HB 18, that changes the timeline for teacher evaluations from every two years to every three years and requires that the excellent or proficient rating is evaluated at least once every two years, and 2.) HB 21, that allows a school district to apply for a waiver to remove the cap on the number of days a retired teacher can substitute teach in the district without impacting the retirement status of that retired teacher. A House Bill to watch that was removed from the committee vote is HB 7, requiring consolidation of 25% of school districts throughout the state.

6.5b PTO

Dr. Stange reported that they have decided to hold one book fair for all grades through Barnes and Noble, allowing families to shop both online and in-person. As the intended date for their benefit arrives, they are very pleased with their ongoing fundraising efforts and count them as a great success, raising over \$40K! The next Parent Connections Committee will discuss gender identity and how the District supports students with Gender Identity Plans. Slating for next year's positions has begun.

6.5c NSSED

Mr. Bill Hayes reported they are preparing for their new brand rollout as True North Education Co-Op 804, to begin this summer, and their efforts to bring more services directly to districts continue. They are in the process of analyzing how they might consolidate services in select districts, meeting the service needs of all their member districts, and budgeting for those needs. Their CFO recently resigned and they are looking to fill that position. They are discussing their anticipated deficit and how they might use fund balance to offset it. Dr. Stange reported that the member superintendents have been meeting to discuss how projected expenditures are going to be dispersed through the districts, as it is unknown what impact the co-op's enrollment deficit will have on member districts going forward.

6.5d Northfield Park District

There was no report.

6.5e Village of Northfield

There was no report.

6.5f Foundation Fund

There was no report.

6.6 Administrative Reports

6.6a Enrollment Update

Dr. Stange reviewed the latest enrollment data noting that while we are still waiting for approximately 12 more families to respond to the third trimester enrollment survey, we can project that 93% of students at Middlefork and 96.9% of students at Sunset Ridge will be in-person. As we welcome more students to the in-person program, we are keeping them at 3 feet apart in classrooms, when possible, as per CCDPH guidelines. He also noted that there are 32 students registered for 2021/22 Kindergarten.

6.6b Staffing Update

Dr. Stange reported that we continue to interview for the 7th grade English Language Arts position.

6.6c Kindergarten Survey and Recommendations

Dr. Stange presented background information regarding the analysis and community survey related to the District 29 Kindergarten program. The Board discussed moving away from the graduated Kindergarten schedule and towards a full day, noting that the recent survey results pointed to a desire for a longer day that included more opportunities for play-based learning and added Specials classes like Art and Music. Taking into consideration that most children have now had a fairly complete experience with pre-school or daycare before coming to Kindergarten, the Board agreed that a full day program was appropriate and instructed Principal Mrs. Jen Keidaisch to explore scheduling options.

6.6d School and Department Updates

Mr. Beerheide: Spring property taxes are starting to come in and \$4.2M out of the approximately \$6M the District receives at this time of year has been collected so far. Our appeal for FEMA funding offered to schools to cover COVID expenses should be heard soon, which will hopefully result in around \$52K. We will soon submit applications for the second round of CARES Act funding. If there is a third round, we will again apply.

Mrs. Styzcen: Supported by recent initiatives, we are diving into our digital resources in order to tighten our privacy measures. We are striving to be fully transparent when it comes to our technology contracts, and will not work with outside companies if they do not comply with new privacy guidelines. A new mandate regarding privacy measures is expected in July and we expect to be ready with procedures already in place.

Dr. Sukenik and Mrs. Keidaisch: In response to recent repeated “Zoom bombs” by what it suspected to be the same person, we have increased safeguards and are working with Northfield Police to prevent future incidents. Our Social Justice Committee is making great strides and are looking towards more engagement and development opportunities for staff that can help inform our

Strategic Plan and SEL programs. Both schools are looking forward to welcoming more in-person students, and are working on developing effective lunch and recess protocols.

Mr. Dreher: The heating system in the 6th grade wing continues to be a problem. We have experts from not only the construction and architectural firms we used when the building was built, but also representatives from the manufacturers working on the problem and we are assured that a solution will be found with no cost to the district. Required radon testing took place at Middlefork and all levels were well below recommended rates. Unfortunately, the warmer weather has awoken a few bees in the Middlefork gym, and we are working with Orkin to address the problem early before it becomes worse. It is likely that there is a nest in the wall, and Orkin is using a powder-based solution that the insects will carry back to the hive in order to have a bigger impact. We are working with Northfield's licensed arborist to see if some of our trees along the fence line can be saved without the expense of replanting.

CLOSED SESSION: At 9:17 p.m. it was moved by Mrs. Detlefsen and seconded by Mr. Hayes that the Board enter into closed session to discuss the closed session minutes of the February 9, 2021 meeting; to discuss the release of closed session minutes and the destruction of the verbatim record; to consider information regarding employment, compensation discipline, or dismissal of specific employees or legal counsel; to discuss the placement of individuals in special education programs or matters related to individual students; to discuss potential litigation; and to discuss collective bargaining. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert Knight, Mr. Subeck,
Mr. Welch, Mrs. Peterson
Absent: None
Nay: None
THE MOTION WAS APPROVED

**RESUMPTION OF
OPEN MEETING:**

Upon resumption of the open meeting at 10:15 p.m., the following recommendations were made:

10.1 Approval: Closed Session Minutes – February 9, 2021

Ms. Alpert Knight moved to approve the minutes as presented. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson
Absent: None
Nay: None
THE MOTION WAS APPROVED

10.2 Release of Closed Session Minutes and Destruction of Verbatim Tapes

Ms. Welch moved to approve the release of closed session minutes and destruction of verbatim tapes as presented. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

10.3 Resignation of A. Over

Ms. Welch moved to approve the resignation as presented. Mrs. Peterson seconded the motion. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION WAS APPROVED

10.4 Request for Non-resident Enrollment

After no motion was made to approve the request for the non-resident student enrollment, Mrs. Detlefsen moved to deny the request. Mr. Welch seconded the motion to deny the request. The Board voted as follows:

Aye: Mrs. Detlefsen, Mr. Spaan, Mr. Hayes, Ms. Alpert
Knight, Mr. Subeck, Mr. Welch, Mrs. Peterson

Absent: None

Nay: None

THE MOTION TO DENY THE REQUEST WAS
APPROVED

ADJOURNMENT:

It was moved by Mrs. Detlefsen and seconded by Mr. Hayes to adjourn the meeting at 10:19 p.m. All were in favor.

President, Board of Education

Secretary, Board of Education

Approved _____, 2021

**BOARD OF EDUCATION
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
SPECIAL BOARD OF EDUCATION MEETING
MARCH 22, 2021
4:00 p.m.**

MINUTES

ROLL CALL: (4:02 p.m.)

Mr. Spaan called the meeting to order at 4:02 p.m. and upon roll call, the following were present:

Present: Ms. Alpert Knight, Mrs. Detlefsen, Mr. Hayes, Mrs. Peterson, Mr. Spaan

Absent: Mr. Subeck, Mr. Welch

Also Present: Ms Dee Molinare (IASB Representative), Dr. Stange, Mrs. Styczen, Mrs. Joseph, Mr. Zeidler

NEW BUSINESS

Mr. Spaan began the meeting by welcoming Ms. Dee Molinare (Representative from the Illinois Association of School Boards), Mrs. Abigayil Joseph and Mr. Holt Zeidler (Board Candidates), and thanking them for their participation in the training session.

2.1 Public Comment

Dr. Stange noted that two public comments were received. One from Mrs. Carolyn Torres Kelley and one from Ms. Sara Generes. He noted that these comments would be shared at the April 13, 2021 Board meeting.

2.2 Board Open Discussion

There was no open discussion.

2.3 IASB Presentation – Basics of School Board Governance

Ms. Molinare facilitated a presentation regarding the core principals of school board governance. She noted the core roles for the board as a) providing clarity of purpose, b) connecting with the community, c) employing the superintendent, d) delegating authority, e) monitoring progress towards district goals and, d) taking responsibility for themselves. She emphasized how the board is responsible for defining the districts core values/beliefs, mission, and goals while the superintendent is responsible for defining the action plans and procedures to attain the goals. She emphasized the importance of trust, communication, respect, and mutually agreed upon protocols for conducting business. She illustrated the role of the board versus superintendent with the analogy of the board living on the balcony and staying off the dance floor, while the superintendent navigates between the dance floor and the balcony.

ADJOURNMENT:

It was moved by Ms. Alpert Knight and seconded by Mrs. Peterson to adjourn the meeting at 6:02 p.m. All were in favor.

President, Board of Education

Approved _____, 2021

Secretary, Board of Education

SUNSET RIDGE SCHOOL DISTRICT 29 VENDOR DISBURSEMENTS LIST #1

This is to certify that the Board of Education, Northfield Township School District 29,
at its regular meeting of 4/13/2021 took action to ratify the attached **Accounts
Payable Bills, totaling \$320,779.17.**

The following check numbers were used:

Vendor A/P:

A/P Checks	51093-51140	\$	319,211.68
		Total: \$	<u>319,211.68</u>
A/P ACH's	9000000046-9000000056	\$	1,567.49
		Total: \$	<u>1,567.49</u>
		Grand Total: \$	<u><u>320,779.17</u></u>

Secretary, Board of Education

President, Board of Education

Date

Date

Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
51093	ALEJANDRO, ANTONIO	Traffic Control (Mar'2021) - 9 shifts	04/13/2021	630.00
51094	ALVARADO, RICHARD A	Traffic Control (Mar'2021) - 5 shifts	04/13/2021	350.00
51095	APPLE INC.	Device Repairs - Case 101345901021 Repair ID: D487768740 Device Repairs - Case 101345901021 Repair ID: D487769464	04/13/2021	897.90
51096	BLICK ART MATERIALS	Art supplies Backorder art supplies SRS Art supplies MFS Art supplies	04/13/2021	4,888.40
51097	CDW GOVERNMENT, INC.	Toner for MFS Poster Printer Toner for MFS Poster Printer	04/13/2021	367.28
51098	DE LAGE LANDEN FINANCIAL SERVICES	Contract #500-50096203 - Copier Lease Payment (10 Konica Minoltas) 5/15-6/14/21	04/13/2021	1,458.29
51099	DIRECTOR'S ASSISTANT LLC	Band PPE for 4th grade (Purchases due to Covid-19)	04/13/2021	477.93
51100	FOLLETT SCHOOL SOLUTIONS, INC.	January/February Book order for the SRS Learning Center	04/13/2021	309.96
51101	FRANCZEK P.C.	Legal services rendered through 2/28/21	04/13/2021	3,350.00
51102	GDI SERVICES INC.	District: Janitorial services for November 2020 MF - Labor shortage credit for October'2020 SRS - Additional labor shortage credit for October'2020 SRS - Labor shortage credit for November'2020 District: Janitorial services for March 2021 SRS - Labor shortage credit for March'2021 District: Janitorial overtime for March 2021	04/13/2021	29,172.84
51103	GENERAL MECHANICAL SERVICES	SRS: Troubleshoot and repair RTU-1	04/13/2021	563.50
51104	GOPHER	Recess Equipment	04/13/2021	1,168.73
51105	GRAINGER, INC.	MFS: Urinal repair parts	04/13/2021	50.60
51106	HEINEMANN PUBLISHING	Calkins Units of Study for Teaching Reading, Grade 3 Social Issues Book Clubs: Reading for Empathy and Advocacy	04/13/2021	305.85
51107	HERFF JONES, INC.	Diplomas for Graduation (Qty: 54) Extra Diplomas for Graduation (Qty: 3) Diploma covers (Qty: 54) Cap and Gowns for Graduation (Qty: 52)	04/13/2021	1,807.67
51108	HOME DEPOT PRO	District: Disinfecting supplies	04/13/2021	504.64
51109	HOUSE OF RENTAL & SALES, INC.	MFS: Table rental for tent	04/13/2021	1,078.50
51110	HYDE PARK DAY SCHOOL	Student Tuition Feb'2021 Student Tuition Mar'2021	04/13/2021	9,624.81
51111	IASB	Starting Right - Board Training	04/13/2021	400.00
51112	IMPACT NETWORKING, LLC	PaperCut Software Maintenance & Upgrade - Annual Renewal (6/22/2021-6/21/2022) (Contract #MPS-PPCT-4232_B-R1)	04/13/2021	2,312.00
51113	INTEGRATED SYSTEMS CORPORATION	Service Bureau Subscription Fee	04/13/2021	134.00
51114	INTERMOUNTAIN DEACONESS CHILDREN'S SERVICES	Student after-care services (1/26-2/23/21)	04/13/2021	250.00
51115	J.W.PEPPER & SON INC.	E-print Music - It's a Small World E-print Music	04/13/2021	80.98
51116	NEWHOPE ACADEMY	Student Tuition (Mar'21)	04/13/2021	3,817.35

Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
51117	NORTHFIELD PARK DISTRICT	District: Snow removal and salting Dec'2020 District: Snow removal and salting Jan'2021 District: Snow removal and salting Feb'2021 District: Snow removal and salting Mar'2021	04/13/2021	32,730.00
51118	NSN EMPLOYER SERVICES	Unemployment claim USPS charge	04/13/2021	7.95
51119	NSN EMPLOYER SERVICES	Unemployment claims administration services (7/1/21-6/30/22)	04/13/2021	274.59
51120	NSSD	March Member Billing (OT/PT; Contractual/Blocked Time/Coaching agreements; IT/AT/APE/Vision services; Coaching and Professional Development costs)	04/13/2021	192,331.97
51121	OFFICE DEPOT	Music Materials Supplies 1st grade supplies	04/13/2021	471.51
51122	ONE IN A HUNDRED	Student Tuition - Summer camp registration fee (2021 camp season)	04/13/2021	4,000.00
51123	PAR - PSYCHOLOGICAL ASSESSMENT RESOURCES INC	BRIEF2 Parent/Teacher Form Score/Interpretive Report	04/13/2021	180.00
51124	PEARSON, CLINICAL ASSESS	BASC Flex Monitor Reports - digital	04/13/2021	67.50
51125	POWERSCHOOL GROUP LLC	PowerSchool Enrollment Registration - License and Subscription Renewal (3/26/2021-3/25/2022)	04/13/2021	7,953.40
51126	PROFESSIONAL SOFTWARE FOR NURSES, INC.	SNAP Health Portal subscription - access for parents and staff (prorated access until 8/31/21)	04/13/2021	120.00
51127	QUINLAN & FABISH MUSIC	Real easy book Mallets, triangle beater set with case, various triangles (artisan, small, super overtone, symphonic triangles) Band materials Instrument Testing Kits - COVID Budget	04/13/2021	2,771.85
51128	RAPTOR TECHNOLOGIES	Raptor Visitor Management Annual Access Fee per location	04/13/2021	1,140.00
51129	REPCO ASSOCIATES, INC	SRS: Mobile hand washing station (SLOAN MH-3000)	04/13/2021	4,960.00
51130	ROBBINS SCHWARTZ	Legal services rendered through 1/31/21	04/13/2021	270.00
51131	SCHOOL SPECIALTY INC.	Art supplies Workbooks for Word Study Extension for IEP Student (Purchase resulting from Covid-19) Workbooks for Word Study Extension for IEP Student (2nd invoice) (Purchase resulting from Covid-19)	04/13/2021	281.84
51132	SENTINEL TECHNOLOGIES, INC.	Managed Services Mar'21	04/13/2021	2,065.00
51133	SFM CONSULTANTS INC.	Traffic Control (Mar'2021) - 16 shifts & management fee	04/13/2021	1,420.00
51134	STERICYCLE INC.	District: Medical waste disposal monthly - April 2021	04/13/2021	85.96
51135	THE MATH LEARNING CENTER	Curriculum manipulatives	04/13/2021	134.00
51136	TSA CONSULTING GROUP, INC.	Retirement Plan Administration & Compliance Services - Mar'21	04/13/2021	50.00
51137	UNITED DISPATCH AGENT FOR 303 TRANS	Student Transportation (Feb'21)	04/13/2021	1,931.20
51138	WASTE MANAGEMENT NORTH	Waste hauling services - MF Waste hauling services - SRS	04/13/2021	698.62
51139	WILSON LANGUAGE TRAINING CORP	FUNDATIONS TEACHER'S KIT 1, 2nd Ed.	04/13/2021	565.06
51140	WNEK, JOSEPH MICHAEL	Traffic Control (Mar'2021) - 10 shifts	04/13/2021	700.00
Grand Total:				319,211.68

Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
9000000046	BEERHEIDE, THOMAS R	Cell phone reimbursement	04/13/2021	50.00
9000000047	BROWN, SARA F	Professional Growth - ASHA Annual Certification Dues	04/13/2021	100.00
9000000048	CZOK, RYAN J	Cell phone reimbursement	04/13/2021	50.00
9000000049	DREHER, COREY L	Cell phone reimbursement	04/13/2021	50.00
9000000050	DUNHAM, EMILY A	Cell phone reimbursement	04/13/2021	50.00
9000000051	KASPER, DONNA K	Target reimbursement: foam yoga/exercise puzzle; 8 sets	04/13/2021	40.00
9000000052	KIEDAISCH, JENNIFER A	Cell phone reimbursement	04/13/2021	50.00
9000000053	MICHALEK, MARGARET O	Reimbursement classroom materials and resources (FY20-21 classroom budget) - Amazon receipts have been submitted	04/13/2021	1,001.56
9000000054	O'LOONEY, MAUREEN A	2-Writing boards (boogie board) - Michaels Store Heggerty Phonemic Awareness Videos (Excludes tax)	04/13/2021	75.93
9000000055	STYCZEN, SHERI L	Cell phone reimbursement	04/13/2021	50.00
9000000056	SUKENIK, IVY D	Cell phone reimbursement	04/13/2021	50.00
Grand Total:				1,567.49

SUNSET RIDGE SCHOOL DISTRICT 29 VENDOR DISBURSEMENTS LIST #2

This is to certify that the Board of Education, Northfield Township School District 29, at its regular meeting of 4/13/2021 took action to ratify additional Vendor disbursements issued during March 2021.

The following check numbers were used:

Vendor A/P:

A/P Checks	51061-51092	\$ 73,649.03
		<u>\$ 73,649.03</u>
A/P ACH's	9000000043-9000000045	<u>\$ 1,039.13</u>
A/P Voids	None	<u>\$ -</u>
A/P Advice(s)	201800461	\$ 4,163.34
	201800462	\$ 1,605.24
	201800463	\$ 15,188.23
		<u>\$ 20,956.81</u>
	A/P Total :	<u>\$ 95,644.97</u>

Student Activity:

Checks	None	\$ -
	Student Activity Total:	<u>\$ -</u>

Secretary, Board of Education

President, Board of Education

Date

Date

Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
51061	ABLE FIRST AID, INC.	3 AED Pads One set pediatric pads AED for MF	03/25/2021	876.00
51062	APPLE INC.	2016 Laptop Repair Case 101334637116; LTSA #512170; Repair ID: D486197922	03/25/2021	299.95
51063	CALL ONE	Phone Service: 3/15-4/14/21	03/25/2021	1,069.81
51064	CDW GOVERNMENT, INC.	Firewall + Licensing (eRate) - Quote # LXPJ684 FRN Number 2099022613 Discount Percentage 40%; Purchase Method: SPI; Terms: Net 30 Replacement Stylus (parents are paying via MySchoolBucks) 1 Doc Camera to Test - ELMO MX-P2 4K 16x Digital Zoom Visual Presenter Poster Printer Toner for MFS - 1st invoice Poster Printer Toner for MFS - 2nd invoice	03/25/2021	17,209.46
51065	CENTRAL RESTAURANT PRODUCTS	MFS: Ice machine & water filter for nurse's office	03/25/2021	1,473.54
51066	COMCAST BUSINESS	Internet Service 3/13-4/12/21 (Acct: 8771 10 130 0311103)	03/25/2021	355.10
51067	DE LAGE LANDEN FINANCIAL SERVICES	Contract #500-50096203 - Copier Lease Payment (10 Konica Minoltas) 4/15-5/14/21	03/25/2021	1,458.29
51068	GDI SERVICES INC.	District: Janitorial services for February 2021	03/25/2021	14,968.94
51069	GRAINGER, INC.	SRS: Floor scrubber parts District: COVID-19 floor signs	03/25/2021	85.04
51070	HALOCK SECURITY LABS	Consulting Hours 2/8-2/14/21	03/25/2021	175.00
51071	HEINEMANN PUBLISHING	Books - ALP Craft Process Studies; No More Random Acts of Literacy Coaching; A Teacher's Guide to Writing Workshop Essentials: Time, Choice, Response	03/25/2021	71.00
51072	HILL MECHANICAL SERVICES, INC	SRS: Troubleshoot and repair ACCU-5/6/7 (office/music)	03/25/2021	4,170.36
51073	HOME DEPOT PRO	District: Janitorial supplies	03/25/2021	285.60
51074	INTRADO INTERACTIVE SERVICES CORPORATION (WEST INTERACTIVE)	Renewal SchoolMessenger Complete - 12 month unlimited notification service (7/20/20-7/21/21) PLEASE DO NOT RENEW FOR FY21-22	03/25/2021	1,312.50
51075	LENOVO GLOBAL TECHNOLOGY (UNITED STATES) INC.	Chromebook Repair (P204P1RJ)	03/25/2021	228.27
51076	MIDAMERICAN ENERGY COMPANY	MF Service 1/19-2/17/21 (Energy Supply & Electricity Distribution) SR Service 1/16-2/16/21 (Energy Supply & Electricity Distribution)	03/25/2021	9,117.19
51077	NELSON, JENNIFER	Flute masks - Purchase due to Covid-19	03/25/2021	75.00
51078	NEW TRIER TOWNSHIP HIGH SCHOOL DIST. 203	FY20-21 New Trier Township Math Program (5 students)	03/25/2021	8,100.55
51079	NORTHSHORE UNIVERSITY HEALTHSYSTEM	COVID-19 Employee Testing (Qty: 9)	03/25/2021	900.00
51080	ORKIN	SRS: Pest management services for March 2021 MFS: Pest management services for March 2021 MFS: Treatment for bees in large gym	03/25/2021	2,020.00

Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
51081	PAXTON PATTERSON LLC	Balsa wood for 8th grade Green Architecture class	03/25/2021	196.87
51082	PEARSON ASSESSMENTS - NCS PEARSON INC.	30866 BASC-3 Report	03/25/2021	128.00
51083	PITNEY BOWES	SRS Postage meter rental (2/16-5/15/21) (Serial #4699137 and #0169362)	03/25/2021	150.00
51084	PMA SECURITIES, INC.	Dissemination Agent Fee	03/25/2021	2,000.00
51085	QUINLAN & FABISH MUSIC	Intermediate Mallet Pack	03/25/2021	125.64
51086	RAMROD DISTRIBUTORS	SRS: Disinfecting wipes MFS: Janitorial supplies SRS: Janitorial supplies District: COVID-19 supplies SRS: Janitorial supplies SRS: Janitorial supplies, Covid-19 related SRS: Floor mat	03/25/2021	2,204.91
51087	SCHOLASTIC INC.	Holocaust Readers	03/25/2021	280.57
51088	STATE INDUSTRIAL PRODUCTS	MFS: Janitorial supplies	03/25/2021	173.88
51089	STERICYCLE INC.	District: Medical waste disposal monthly - Feb'21	03/25/2021	85.96
51090	SYMMETRY ENERGY SOLUTIONS, LLC	Natural gas supplier/commodity charges (Feb'2021)	03/25/2021	2,443.00
51091	UNITED DISPATCH AGENT FOR 303 TRANS	Student Transportation (1/11-1/29/21)	03/25/2021	1,533.60
51092	VILLAGE OF NORTHFIELD	SRS: Annual elevator certificate fee (Inspection on 2/22/21)	03/25/2021	75.00
Grand Total:				73,649.03

Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
9000000043	BOZEDAY, LINDSAY E	Reimbursement for First Grade Supplies The Great Big Book of Families, Alka Seltzer	03/25/2021	794.79
9000000044	BROUILLETTE, MONICA	Reimbursement for Math book - Fundamentals: Games to develop and reinforce mental computation strategies Grades 1-2	03/25/2021	34.95
9000000045	ZOGBY, ROBIN C	Reimbursement for Teachers Pay Teachers purchases to help with online curriculum (8/20/20-3/10/21)	03/25/2021	209.39
Grand Total:				1,039.13

Check Listing with Detail

Sunset Ridge School District 29, IL

Check Number	Vendor Name	Invoice Description	Check Date	Amount
201800461	COMCAST	Ethernet Service (Acct 901517718)	03/21/2021	4,163.34
201800462	NICOR GAS	MF Gas delivery charges - Acct: 8033550000 7 (1/1-2/1/21) SRS Gas delivery charges - Acct: 4438752580 9 (1/1-2/1/21)	03/22/2021	1,605.24
201800463	MASTERCARD	Card 3983 Stange - Keurig, Glenview Florist, Flowers4dreams Card 6857 Beerheide - Illinois Principals Association, Pbec, Solution Tree Inc, Islma, Northshore Pizza Co., Keurig, Zagrosrobot Card 3092 Dunham - Amazon, Audible, William H Sadler, Boom Learning, The IL Assoc of School Administrators, North Cook Intermediate, TeachersPayTeachers Card 1630 Dreher - Amazon (Covid-19 related purchases) Card 1630 Dreher - Amazon, Illinois Asbo, BP, Cubesmart, Lowes, Spot Coolers, Shell Oil Card 9958 Kiedaisch - Amazon, Etsy.com Card 8395 Sukienik - Amazon (Covid-related purchase) Card 8395 Sukienik - Amazon, J.W.Pepper, Theatrefolk, Jewel Osco Card 3150 Styczen - Learning Without Tears, Amazon, Networksolutions, Container Store, Storyworld, Smore.com, Edpuzzle Pro Teacher, TL Premium, TeachersPayTeachers, Doodle.com	03/16/2021	15,188.23
Grand Total:				20,956.81

NORTHFIELD TOWNSHIP SCHOOL TREASURER SCHOOL DISTRICT 29 PAYROLL CERTIFICATION

PAYROLL DATES

3/5/2021

3/19/2021

This is to certify that the Board of Education, Northfield Township School District 29, at its regular meeting of 4/13/2021 took action to ratify employee gross salaries totaling \$673,200.78. The following payroll check numbers were used:

Direct Deposit Advices:

9000004657 - 9000004766
9000004769 - 9000004880

Payroll ACH Payments:

9000004767 - 9000004768
9000004881 - 9000004882

Payroll Checks and Payroll A/P Checks:

50345
50346
50347
50348 - 50350

Payroll A/P Manual Checks:

100000895

Payroll Check Void:

Payroll A/P Advices:

201800724 - 201800736
201800741

Secretary, Board of Education

President, Board of Education

Date

Date

Payroll Expense Summary Report

Check Date: 3/1/2021 12:00:00 AM - 3/31/2021 12:00:00 AM		Sunset Ridge School District 29, IL	
Full Name	Pay Account	Total Paid	Total Benefits
ALBRIGHT, KIMBERLY A	10 E 200 1110 1100 00 000000	6,275.70	570.06
ALLEN, ADELAIDE W	10 E 200 1110 1305 00 000000	82.80	3.48
ALLEN, ADELAIDE W	10 E 200 2140 1100 00 000000	7,140.88	2,090.69
ANDERSON, CAITLIN E	10 E 100 1110 1280 00 000000	247.62	10.40
ANDERSON, CAITLIN E	10 E 300 1110 1100 00 000000	5,776.50	1,110.42
ARENSON, CARON L	10 E 200 1200 1104 00 000000	3,246.48	2,643.34
AUGUSTIN, KATHERINE	10 E 200 1200 1104 00 000000	2,290.00	1,491.40
BAILEN, DOROTHY DUCKER	10 E 300 1200 1100 00 000000	11,964.06	1,390.64
BALDWIN, ALLISSA M	10 E 200 1110 1100 00 000000	6,453.60	1,592.60
BALDWIN, ALLISSA M	10 E 200 1110 1305 00 000000	144.90	6.07
BALDWIN, ALLISSA M	10 E 200 1110 1320 00 000000	383.76	16.07
BALDWIN, ALLISSA M	10 E 200 1110 1370 00 000000	269.10	11.28
BARRY, LAURIE G	10 E 300 1200 1100 00 000000	10,711.36	996.74
BAUER, JORDAN L	10 E 200 1200 1100 00 000000	400.00	928.18
BEERHEIDE, THOMAS R	10 E 100 2510 1101 00 000000	15,082.50	2,216.86
BEERHEIDE, THOMAS R	10 E 100 2510 2111 00 000000	1,240.56	51.98
BELL, MARTHA SCHREIBER	10 E 300 1110 1100 00 000000	6,889.62	596.84
BENNETT, MARTI C	10 E 200 1110 1210 00 000000	952.20	167.21
BENNETT, MARTI C	10 E 200 1110 1370 00 000000	952.20	167.21
BENNETT, MARTI C	10 E 200 1200 1104 00 000000	2,400.00	1,965.76
BERKHOF, RACHEL CROUCH	10 E 300 1110 1100 00 000000	11,007.68	730.08
BOZEDAY, LINDSAY E	10 E 300 1110 1100 00 000000	8,319.06	653.16
BROUILLETTE, MONICA	10 E 100 1650 1100 00 000000	6,446.04	577.52
BROUILLETTE, MONICA	10 E 300 1110 1305 00 000000	331.20	13.86
BROWN, SARA F	10 E 300 1110 1305 00 000000	331.20	13.86
BROWN, SARA F	10 E 300 2150 1100 00 000000	6,874.18	596.16
BRUMWELL, LISA A	10 E 300 1110 1100 00 000000	8,617.72	2,256.78
BUCHER, MARK	10 E 100 1110 1800 00 000000	966.72	31.37
BUCHER, MARK	10 E 100 1200 1800 00 000000	290.01	34.75
BURGETT, ELIZABETH M	10 E 300 1200 1104 00 000000	2,290.00	1,941.66
CANDEA, AGNES M	10 E 300 1110 1104 00 000000	2,490.00	2,136.36
CHASE-EVERSON, CHRISTINA K	10 E 300 1200 1104 00 000000	2,660.00	827.74
COHEN, CARLY M	10 E 200 1110 1305 00 000000	165.60	6.94
COHEN, CARLY M	10 E 200 1200 1100 00 000000	5,040.26	1,129.08
COLON, ANGELENA M	10 E 300 1200 1104 00 000000	2,180.00	1,029.90
DAVIS, HILLARY E	10 E 300 1110 1100 00 000000	5,942.56	1,117.98
DAVIS, HILLARY E	10 E 300 1110 1290 00 000000	186.30	7.82
DEMPSEY, PAIGE A	10 E 300 1110 1100 00 000000	7,721.74	1,192.06
DENGSAVANG, SARAH E	10 E 300 1110 1100 00 000000	3,676.54	947.12
DORSEY, DANA B	10 E 200 1110 1305 00 000000	165.60	6.96
DORSEY, DANA B	10 E 200 1110 1370 00 000000	155.26	6.50
DORSEY, DANA B	10 E 200 1200 1100 00 000000	6,473.44	578.68
DOWNS, KATHLEEN M	10 E 200 2140 1105 00 000000	1,300.00	99.46
DRAKA, MELISSA A	10 E 300 2410 1103 00 000000	3,926.70	1,229.04
DREHER, COREY L	20 E 100 2540 1101 00 000000	8,133.38	2,947.22
DUNHAM, EMILY A	10 E 100 2330 1101 00 000000	11,249.40	786.98
EGOFSKE, BARBARA A	10 E 100 1200 1800 00 000000	3,967.21	57.52
FABER, COLLEEN M	10 E 100 2520 1103 00 000000	7,301.44	1,562.28

Payroll Expense Summary Report

Check Date: 3/1/2021 12:00:00 AM - 3/31/2021 12:00:00 AM

Sunset Ridge School District 29, IL

Full Name	Pay Account	Total Paid	Total Benefits
FURMAN, NINA L	10 E 200 1200 1100 00 000000	6,276.38	2,154.48
GARCIA, OSCAR	10 E 100 1110 1103 00 000000	3,877.50	2,108.32
GEORGE, SUSAN E	10 E 300 2120 1100 00 000000	6,416.62	1,138.60
GIDRON, MICHELLE	10 E 200 1200 1104 00 000000	2,180.00	1,414.74
GOLUB, MINDY J	10 E 100 1110 1220 00 000000	377.38	15.80
GOLUB, MINDY J	10 E 200 1110 1100 00 000000	8,569.04	1,018.36
GOLUB, MINDY J	10 E 200 1110 1370 00 000000	131.96	5.54
GONZALEZ, KRISTIN L	10 E 200 1110 1100 00 000000	8,319.06	1,806.30
GONZALEZ, KRISTIN L	10 E 200 1110 1305 00 000000	165.60	6.94
GRAY, LAUREN M	10 E 200 1110 1100 00 000000	5,462.48	775.54
GRAY, LAUREN M	10 E 200 1110 1370 00 000000	429.54	18.00
HANDELMAN, ADRIENNE J	10 E 200 1110 1100 00 000000	7,453.28	674.20
HANSON, KIMBERLY	10 E 200 1110 1100 00 000000	5,080.92	758.92
HANSON, KIMBERLY	10 E 200 1110 1305 00 000000	144.90	6.07
HARDIMAN, SEAN P	10 E 200 1200 1104 00 000000	2,180.00	1,410.90
JOHNSON, HEATHER L	10 E 200 1110 1100 00 000000	9,765.86	2,204.26
JOHNSON, KELLIE J	10 E 300 1110 1100 00 000000	7,423.08	620.06
JOHNSON, KELLIE J	10 E 300 1110 1290 00 000000	124.20	5.20
JOHNSTON, NICOLE E	10 E 200 1110 1100 00 000000	6,683.98	2,074.58
KAHLENBERG, JENNIFER R	10 E 200 1110 1100 00 000000	8,386.74	2,145.58
KAMP, DEBRA A	10 E 100 1110 1800 00 000000	4,577.55	135.04
KASPER, DONNA K	10 E 300 1110 1100 00 000000	9,510.44	1,857.68
KASPER, DONNA K	10 E 300 1110 1290 00 000000	124.20	5.20
KASPER, DONNA K	10 E 300 1110 1305 00 000000	144.90	6.08
KELLY, SHELLY J	10 E 100 1110 1800 00 000000	240.01	4.64
KELLY, SHELLY J	10 E 100 1200 1800 00 000000	80.01	2.32
KEOPRASEUTH, CHRISTINE J	10 E 200 1110 1100 00 000000	6,866.54	554.18
KEOPRASEUTH, CHRISTINE J	10 E 200 1110 1290 00 000000	330.26	13.84
KIEDAISCH, JENNIFER A	10 E 300 2410 1101 00 000000	11,250.00	798.84
KIEDAISCH, JENNIFER A	10 E 300 2410 2111 00 000000	925.32	38.78
KISIEL, JULIA	10 E 300 1110 1100 00 000000	4,947.38	1,122.72
KLAWITTER, JULIE M	10 E 200 1200 1104 00 000000	2,820.00	1,528.16
KOLAKOWSKI, DONALD J	10 E 200 1110 1320 00 000000	558.50	98.06
KOLAKOWSKI, DONALD J	10 E 300 1200 1104 00 000000	2,580.00	1,542.78
KOTULA, JACQUELINE	10 E 100 1110 1103 00 000000	3,231.26	1,477.28
KOTULA, JACQUELINE	10 E 200 1110 1370 00 000000	236.56	41.52
KRAMER, YEFIM	10 E 100 2545 3000 00 000000	250.00	19.13
KRAMER, YEFIM	20 E 200 2540 1103 00 000000	5,810.14	2,374.70
KRAMER, YEFIM	20 E 200 2540 1300 00 000000	425.68	74.74
KRISTEN, ANNA	10 E 100 2520 1103 00 000000	6,805.22	2,063.32
LEAL RAMOS, GLORIA MARIA	10 E 200 1110 1100 00 000000	4,761.76	744.64
LEARY, CAITLIN S	10 E 300 1110 1100 00 000000	6,284.52	1,591.18
LEWIS, JOSEPH G	10 E 200 1110 1100 00 000000	5,788.08	1,110.16
LEWIS, JOSEPH G	10 E 200 1110 1320 00 000000	754.76	31.60
LEWIS, JOSEPH G	10 E 200 1110 1370 00 000000	357.00	14.96
LINN-COHEN, ROBIN B	10 E 300 1200 1104 00 000000	80.00	6.12
LOFDAHL, DEBRA G	10 E 100 2320 1103 00 000000	3,714.98	955.32
LOGAN, HILARY S	10 E 200 1110 1100 00 000000	7,387.72	1,106.56

Payroll Expense Summary Report

Sunset Ridge School District 29, IL

Check Date: 3/1/2021 12:00:00 AM - 3/31/2021 12:00:00 AM

Full Name	Pay Account	Total Paid	Total Benefits
LOGAN, HILARY S	10 E 200 1110 1305 00 000000	165.60	6.94
LOGAN, HILARY S	10 E 200 1110 1320 00 000000	566.00	23.70
LOGAN, HILARY S	10 E 200 1110 1370 00 000000	269.10	11.28
MAISEL, MICHELE	10 E 200 1200 1104 00 000000	2,400.00	1,499.42
MANCIO-TANSLEY, DELMA	10 E 200 1200 1104 00 000000	2,290.00	1,045.54
MATTERA, LISA M	10 E 200 1110 1100 00 000000	18,103.22	2,432.99
MATTERA, LISA M	10 E 200 1110 1210 00 000000	1,738.80	72.86
MATTERA, LISA M	10 E 200 1110 1305 00 000000	103.50	4.34
MATTERA, LISA M	10 E 200 1110 1370 00 000000	1,035.00	43.35
MERTES, ANN B	10 E 300 2130 1103 00 000000	4,721.34	1,373.06
MEZIERE, DAWN A	10 E 200 1110 1100 00 000000	10,709.02	758.62
MICHALEK, MARGARET O	10 E 300 1110 1100 00 000000	4,761.76	504.18
MIKRUT-MARZEC, KATARZYNA S	10 E 200 1800 1104 00 000000	3,265.40	2,275.66
MORGAN, DENISE G	10 E 100 1110 1800 00 000000	160.01	7.08
MORGAN, DENISE G	10 E 100 1200 1800 00 000000	80.00	7.08
NAGY, ROBIN A	10 E 300 1110 1100 00 000000	3,220.12	280.74
NAVARRO, ALONDRA V	10 E 200 1200 1104 00 000000	2,180.00	742.68
NELSON, LYNN S	10 E 300 1110 1100 00 000000	5,862.34	531.92
NELSON, LYNN S	10 E 300 1110 1305 00 000000	103.50	4.34
NEUHAUSEL, TIFFANY L	10 E 200 1110 1100 00 000000	7,147.44	1,167.02
NIKOLOPOULOS, ANNA	10 E 100 1650 1104 00 000000	2,740.00	2,160.94
O'LOONEY, MAUREEN A	10 E 300 1110 1290 00 000000	124.20	5.24
O'LOONEY, MAUREEN A	10 E 300 1110 1305 00 000000	144.90	6.04
O'LOONEY, MAUREEN A	10 E 300 1200 1100 00 000000	6,288.94	1,063.12
OSSYRA, MAUREEN	10 E 100 1110 1800 00 000000	676.70	59.16
OSSYRA, MAUREEN	10 E 100 1200 1800 00 000000	96.67	51.77
OYER, AMY K	10 E 200 1200 1104 00 000000	2,290.00	1,487.54
PARKS, DAVID L	20 E 300 2540 1103 00 000000	5,529.68	2,325.50
PECK, MARCI C	10 E 200 2130 1103 00 000000	6,000.00	2,891.80
PENGIEL, BRITTANY A	10 E 200 2150 1100 00 000000	7,611.54	2,108.28
PHILLIPS, CHRISTINA M	10 E 200 1200 1104 00 000000	2,290.00	720.10
PROMMER, ROSEMARY F	10 E 300 1110 1104 00 000000	2,180.00	2,065.48
QUESADA, KYLA H	10 E 200 2410 1103 00 000000	4,243.00	2,029.54
RASSO, CLAIRE A	10 E 200 1110 1305 00 000000	155.25	6.51
RASSO, CLAIRE A	10 E 200 1200 1100 00 000000	7,140.88	607.75
ROBERTS, CHRISTINE D	10 E 200 1110 1100 00 000000	10,410.36	969.22
ROSEN, SHAWNA G	10 E 300 1110 1100 00 000000	4,729.58	340.98
SARAIYA, DEEPA N	10 E 300 1200 1104 00 000000	2,290.00	762.16
SCHMIDT, KATHARINE A	10 E 300 1110 1104 00 000000	2,180.00	1,468.04
SCHRADER, RACHEL A	10 E 200 1110 1100 00 000000	9,171.16	1,305.29
SCHRADER, RACHEL A	10 E 200 1110 1305 00 000000	113.85	4.78
SCHUR, REBECCA L	10 E 200 1110 1305 00 000000	103.50	4.34
SCHUR, REBECCA L	10 E 200 1200 1100 00 000000	5,931.80	1,117.48
SHAH, MONIKA C	10 E 200 1200 1104 00 000000	2,180.00	2,079.96
SISLOW, DAVID J	10 E 200 1110 1100 00 000000	6,228.92	1,517.56
SISLOW, DAVID J	10 E 200 1110 1305 00 000000	62.10	2.60
SMITH, LOIS C	10 E 100 1110 1800 00 000000	93.34	7.14
STANGE, ED J	10 E 100 2320 1101 00 000000	20,181.32	2,599.20

Payroll Expense Summary Report

Check Date: 3/1/2021 12:00:00 AM - 3/31/2021 12:00:00 AM

Sunset Ridge School District 29, IL

Full Name	Pay Account	Total Paid	Total Benefits
STANGE, ED J	10 E 100 2320 2111 00 000000	1,954.74	81.90
STONEQUIST, SUSAN M	10 E 200 1110 1100 00 000000	15,589.72	1,025.80
STONEQUIST, SUSAN M	10 E 200 1110 1290 00 000000	330.26	13.84
STONEQUIST, SUSAN M	10 E 200 1110 1305 00 000000	165.60	6.94
STONEQUIST, SUSAN M	10 E 200 1110 1370 00 000000	910.80	38.16
STYCZEN, SHERI L	10 E 100 1110 1101 00 000000	10,625.00	2,371.66
SUKENIK, IVY D	10 E 200 2410 1101 00 000000	12,936.68	2,730.86
SUKENIK, IVY D	10 E 200 2410 2111 00 000000	1,064.06	44.58
SWANSON, ELIZABETH C	10 E 200 1110 1100 00 000000	5,276.42	2,114.20
TALBOT, PATRICIA	10 E 100 1110 1800 00 000000	240.01	10.84
TENNENBAUM, JOANN	10 E 100 1200 1800 00 000000	1,525.85	22.12
TIVERS, SARA R	10 E 300 1200 1104 00 000000	2,400.00	1,967.44
TREMONT, SHANNON A	10 E 200 1110 1100 00 000000	4,945.00	1,526.14
VARUGHESE, NEHA R	10 E 100 1800 1100 00 000000	5,677.74	1,036.26
VARUGHESE, NEHA R	10 E 300 1110 1305 00 000000	144.90	6.08
VICTORN, ANITA M	10 E 100 1110 1800 00 000000	80.00	1.16
WARSHAUER, DOUGLAS R	10 E 100 1110 1800 00 000000	160.01	4.72
WARSHAUER, DOUGLAS R	10 E 100 1200 1800 00 000000	80.00	6.12
WEINSTEIN-BEUTEL, MEGAN C	10 E 100 1110 1800 00 000000	80.00	2.36
WEINSTEIN-BEUTEL, MEGAN C	10 E 100 1200 1800 00 000000	80.00	2.36
WENDT, ANNA G	10 E 300 1110 1100 00 000000	5,944.26	1,118.02
WENDT, ANNA G	10 E 300 1110 1290 00 000000	186.30	7.82
WESTFALL, PILAR M	10 E 200 1110 1100 00 000000	9,215.04	654.95
WESTFALL, PILAR M	10 E 200 1110 1210 00 000000	786.60	32.95
WIDDES, MICHELE L	10 E 200 1110 1100 00 000000	9,812.60	1,732.79
WIDDES, MICHELE L	10 E 200 1110 1305 00 000000	103.50	4.35
WIDDES, MICHELE L	10 E 200 1110 1370 00 000000	155.26	6.50
WIEDRICH, JILLIAN K	10 E 300 1110 1100 00 000000	5,561.66	1,097.98
WILKINSON, MATTHEW A	10 E 100 1110 1280 00 000000	247.62	10.40
WILKINSON, MATTHEW A	10 E 100 1650 1100 00 000000	5,776.48	1,162.25
WILKINSON, MATTHEW A	10 E 300 1110 1305 00 000000	300.15	12.56
ZOGBY, ROBIN C	10 E 200 1110 1100 00 000000	9,215.04	696.50
ZOGBY, ROBIN C	10 E 200 1110 1305 00 000000	155.25	6.51
Totals:		673,200.78	142,345.45

Bank Account Details

Sunset Ridge School District 29, IL

Check Number	Check Date	Name on Check	Amount	Type
50345	03/05/2021	ILLINOIS EDUCATION ASSOCIATION	2,052.96	R - Regular
50346	03/19/2021	SMITH, LOIS C	81.58	R - Regular
50347	03/19/2021	ILLINOIS EDUCATION ASSOCIATION	2,052.96	R - Regular
50348	03/29/2021	EDUCATIONAL BENEFIT COOPERATIVE	104,855.24	R - Regular
50349	03/29/2021	MADISON NATIONAL LIFE	895.38	R - Regular
50350	03/29/2021	NCPERS GROUP LIFE INS	25.00	R - Regular
100000895	03/31/2021	ISDLAF FEES	36.18	M - Manual
201800724	03/05/2021	ILLINOIS DEPARTMENT OF REVENUE	12,958.37	W - Wire Transfer
201800725	03/05/2021	INTERNAL REVENUE SERVICE	48,062.13	W - Wire Transfer
201800726	03/05/2021	THIS	5,835.53	W - Wire Transfer
201800727	03/05/2021	TRS	25,945.03	W - Wire Transfer
201800728	03/19/2021	ILLINOIS DEPARTMENT OF REVENUE	13,020.82	W - Wire Transfer
201800729	03/19/2021	IMRF	18,371.22	W - Wire Transfer
201800730	03/19/2021	INTERNAL REVENUE SERVICE	48,353.90	W - Wire Transfer
201800731	03/19/2021	THIS	5,872.42	W - Wire Transfer
201800732	03/19/2021	TRS	26,108.73	W - Wire Transfer
201800733	03/29/2021	DELTA DENTAL OF IL	4,001.30	W - Wire Transfer
201800734	03/29/2021	RELIANCE STANDARD LIFE INSURANCE COMPANY	386.96	W - Wire Transfer
201800735	03/29/2021	TRUSTMARK VOLUNTARY BENEFIT SOLUTIONS,	350.18	W - Wire Transfer
201800736	03/29/2021	UNITED HEALTHCARE VISION	436.32	W - Wire Transfer
201800741	03/10/2021	HORACE MANN	21.00	W - Wire Transfer

Check Grand Totals:

319,723.21

Bank Account Details

Sunset Ridge School District 29, IL

Check Number	Check Date	Name on Check	Amount	Type
9000004767	03/05/2021	TSA CONSULTING GROUP, INC.	23,431.28	A - ACH
9000004768	03/05/2021	WAGEWORKS	7,762.43	A - ACH
9000004881	03/19/2021	TSA CONSULTING GROUP, INC.	23,686.16	A - ACH
9000004882	03/19/2021	WAGEWORKS	7,762.43	A - ACH
Check Grand Totals:			62,642.30	




SUNSET RIDGE SCHOOL DISTRICT 29

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: District 29 Board of Education

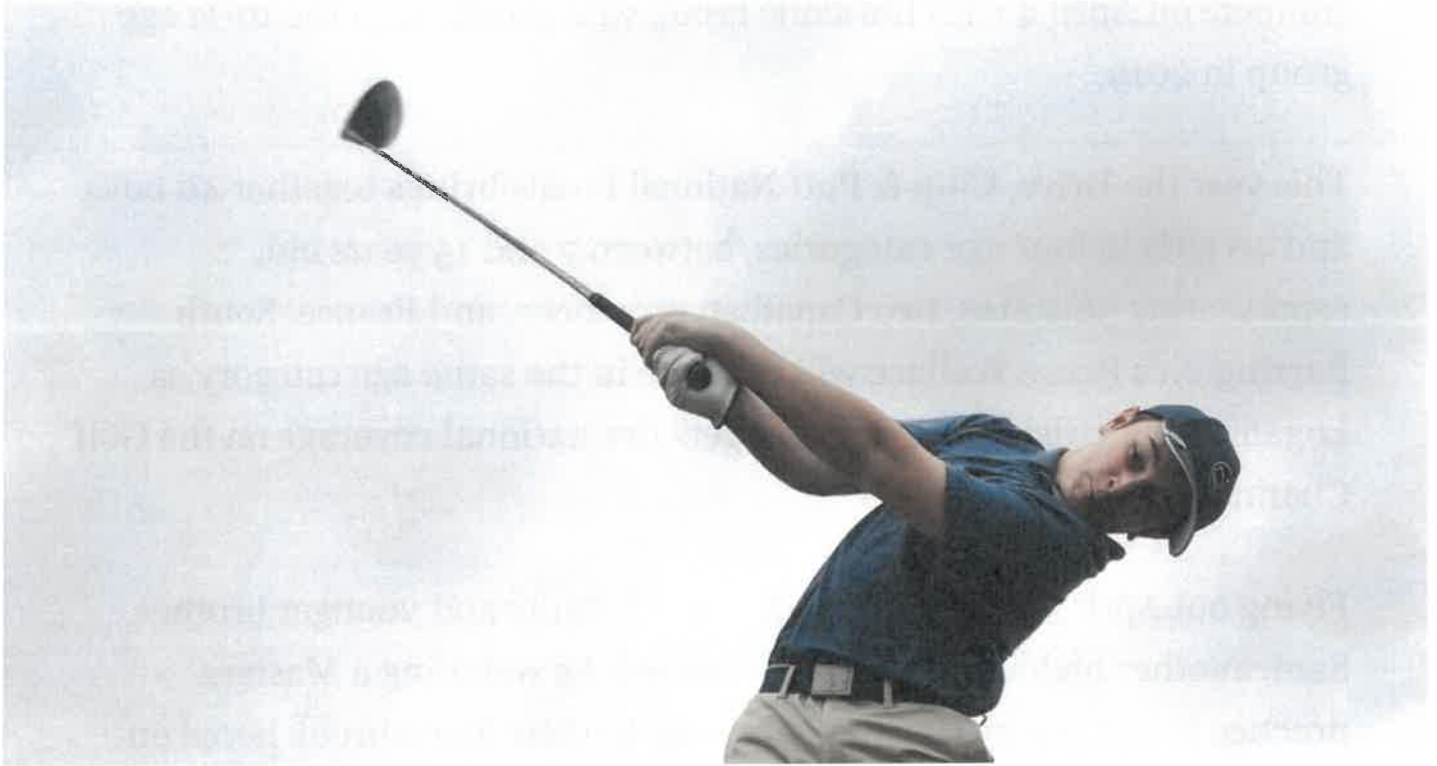
FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: Freedom of Information Act Requests Log

The District has not received any Freedom of Information Act (FOIA) request since the March 2021 Board of Education meeting.

Budding golfer to get his game on at Augusta National



Logan Keeter, 12, of Northbrook swings on the driving range at Willow Hill Golf Course in Northbrook. He has qualified for the Drive, Chip and Putt national final on April 4 in Augusta, Georgia, home of the Masters. *(Joe Lewnard / Staff Photographer)*

By Dave Oberhelman
doberhelman@dailyherald.com

Updated
4/1/2021 3:07 AM

Positives emerging from the coronavirus pandemic are hard to find, but Logan Keeter's got one.

His golf game improved. And he's got a national platform to show it off.

A seventh-grader at Sunset Ridge School in Northfield, in 2019 Logan advanced through three qualifying rounds to reach the Drive, Chip &

Putt National Finals at Augusta National Golf Club, home of the Masters.

The pandemic wiped out the finals in 2020 so Logan, now 12, will compete on April 4 with the same group who qualified in the 10-11 age group in 2019.

This year the Drive, Chip & Putt National Finals brings together 40 boys and 40 girls in four age categories, between 7 and 15 years old, representing 30 states, two Canadian provinces, and France. South Barrington's Reese Wallace will compete in the same age category as Logan on the girls' side. The event gets live national coverage on the Golf Channel.

Flying out April 3 with parents David and Emily and younger brother Sam, another highlight for the Keeters will be watching a Masters practice round before the family returns to their Northbrook home on April 6.

"Words can't describe it," Logan said. "Obviously it's an amazing opportunity, and I'm really looking forward to it. My dad, too. He's watched the Masters every year, I think, since 1990. It's a great opportunity. We'll see the pros do what they do best."

Until only a couple years ago what Logan did best, sports-wise, was baseball and soccer. He said he's got no expectations for the competition at Augusta National.

"I just want to go out there, smile and have a good time," he said.

That was the general idea when Logan, using a neighbor kid's hand-me-down clubs, joined a Northbrook Park District golf program out of the

former Sportsman's Country Club, recently renamed Heritage Oaks Golf Club.

A left-handed hitter, though a natural righty, Logan was still involved with travel teams in his two other sports when he entered a Drive, Chip & Putt local qualifier in June 2019 at Pine Meadow in Mundelein.

He led all golfers in his age group on his drives, placed second in putting and third overall to advance to the next round. The competition assigns points to driving distance and accuracy, and closest to the pin on the chipping and putting.

Positively reinforced, Logan took lessons at Sportsman's under Chu Han Lee, and David Keeter got his son a new set of clubs. At the subregional at Countryside in Mundelein that July, he added 40 yards to his drive to win that portion, earned the top score in putting and also improved in chipping to win the event and advance to the regional qualifier at Interlachen in Minneapolis.

Not only did the Keeters get a nice late September trip out of it, but Logan topped 11 contestants to punch his ticket to the Drive, Chip & Putt nationals in Georgia.

"We moved away from travel baseball and travel soccer at that point," David Keeter said.

Though the 2020 finals were postponed, golf was one of the few things people could do even early in the pandemic. Logan took advantage and honed his game.

With his home Sportsman's course under renovation, he spent a lot of time at the park district's Anetsberger par-3 and at the Glenview Prairie Club and Deerfield Golf Club.

Golfing with mom and dad meant bonding, and sometimes a little parental humility. By the end of the season, Logan was shooting in the mid- to high-80s.

"One of the most fun things about this is how much we've gotten to play. By the end of last year it was very uncomfortable how competitive he was," David Keeter said, proudly.

Logan has something for which people would, and do, pay a lot of money.

"I think I just have a natural touch with the putter," he said.

Over the winter, he moved indoors to The Golf Practice in Highland Park, working on the Track Man simulator. Over the past couple months, he's also attended a "mindfulness" class there. For one thing, it's helped Logan take it a little easier on himself when he does happen to duff a shot and not have it turn into two or three bad ones.

"The next shot is the most important thing in golf," he said, sounding like a swing doctor.

While he's still a kid, the sport, and the PGA-sponsored event he's headed to this week, has sparked a budding professional interest in "anything" related to golf, from the shoot-the-moon dream of being a tour player to a caddie.

"Now it's all about golf," Logan said.

The pandemic was good to his game. He has no expectations, but he's glad for the chance to stay hot at the Drive, Pitch & Putt.

'I'm grateful for the opportunity that they held out and I still get to be a part of it this year," Logan said. "It's going to be a fun time having both my dad and mom around, maybe see Augusta for the first and last time. Hopefully more in the future."

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: April 6, 2021 Election Results

The following data from the Cook County Clerk's office summarizes the Sunset Ridge School District 29 School Board election results from April 6, 2021.

School B.M., Sunset Ridge 29, 4yr

Ballots Cast: 574

Nancy Detlefsen (Nonpartisan)
Holt Zeidler (Nonpartisan)
Abigayil Joseph (Nonpartisan)
Samuel Dotzler (Nonpartisan)

Vote For 3

4 of 4 Precincts Reported

		%	Votes
			
Nancy Detlefsen (Nonpartisan)		21.21%	294
Holt Zeidler (Nonpartisan)		26.05%	361
Abigayil Joseph (Nonpartisan)		27.06%	375
Samuel Dotzler (Nonpartisan)		25.69%	356

I look forward to seating our new District 29 Board of Education members, at our Special Board Meeting on April 27, 2021.




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TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: Preparation for Strategic Planning

Recently, Mr. Spaan, Ms. Alpert Knight, and myself met to review the potential external strategic planning facilitators.

Based on our review of the potential facilitators, their associations, professional reputations, example strategic plans, and professional recommendations, we identified two organizations as “finalists” for further investigation.

We are now scheduling more in-depth interviews with each of the two finalist firms to gather additional information.

We expect to bring a recommendation to the May 2021 Board of Education meeting.

Please contact me if you have any questions.



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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: Rental of District Facilities

Given the restrictions associated with the COVID-19 Pandemic, the District 29 Board of Education elected to suspend the rental of District 29 facilities during the 2020-2021 school year.

The District is now beginning to receive requests to rent indoor and outdoor space for summer athletic programs.

At the April Board meeting, I would like to discuss the Boards' opinion on reinstituting rentals in the District. The major questions to be addressed are as follows:

- a) Does the Board wish to allow the rental of District facilities?
- b) If the Board does wish to reinstitute rental, are there any parameters or limitations to be considered?
- c) Should the District afford "priority status" to any particular organizations?

The District 29 Administrative Procedures for facility rentals is attached for your review.

Please contact me if you have any questions.



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Administrative Procedure - Community Use of School Facilities

The District 29 Board of Education recognizes that the District has facilities which have potential utility for a variety of community organizations. The Board believes that the buildings and grounds of the School District may be made available to the public for activities which do not interfere with the regular school sponsored activities and do not conflict with the mission of the District.

When, in the opinion of the Board, such use will not be in accordance with the educational policy of the School District, or in the best interest of the community, the Board of Education may refuse the use of that facility. The Superintendent shall serve as the agent of the Board of Education and designates the Chief School Business Official or designee to grant the use of a building or its grounds and schedule all rentals.

Classification of Renter

Rental fees and service charges shall be determined by the type of classification of the organization requesting the facilities. There shall be three classifications for the purpose of determining the fees for the use of facilities and services. The three classifications shall be as follows:

I. Classification I – School Partner

A school group, school affiliated organization, or school sponsored organization serving District 29 residents for the specific activity in question. Examples of potential partner agencies include the D29 PTO, Northfield Park District, Village of Northfield, Wesley After-Care. If special custodial services or supervision is required, a fee will be assessed to the renter. Partner agencies must have usage agreement on file for the specific activity.

II. Classification II – Not-For-Profit Organizations Serving Residents

A Not-for-Profit Youth Feeder Organization, governmental agencies, and civic organizations comprised of participants, for the specific rental activity, that are at least 90% District 29 residents.

1. Organizations must provide proof of government recognized not-for-profit endorsement (501(c)3).
2. The renter will provide a current roster of participants/students to the Superintendent or designee for each team/group that will be utilizing the facility during the specified rental period showing that at least 90% of the participants/students reside within District 29 boundaries. Failure to produce a valid roster meeting this criteria will constitute an immediate breach of the contract and loss of security deposit.
3. If the activity involves children, the renter must provide evidence that they employ staff, or utilize volunteers, who have successfully passed a criminal background check before the start of each rental period.
4. The renter will provide evidence of adequate liability insurance as required by the District and sign a hold harmless statement.

III. Classification III – All Others

Any resident or non-resident individual, For-Profit organization, or organization serving less than 90% District 29 residents for the specific rental activity.

1. If the activity involves children, the renter must provide evidence that they employ staff, or utilize volunteers, who have successfully passed a criminal background check before the start of each rental period.
2. The renter will provide evidence of adequate liability insurance as required by the District and sign a hold harmless statement.

***The Superintendent or designee, as agent for the Board, shall determine the proposed renter's classification status for purposes of rental charges.**

CONDITIONS OF USE

1. All non-school related groups must complete an application, stating fully:
 - a. the applicant's name, address, and telephone number;
 - b. the specific facility requested and the purpose for which it will be used;
 - c. the type of program or activity;
 - d. the materials to be brought into or near the building;
 - e. the room/space arrangement, including decorations;
 - f. needed food and drink service; and
 - g. the supervision ratio: adults to children/students.
2. All groups must supply adequate supervision, as determined by the District, to ensure proper care and use of school facilities.
3. Rental of the facility does not include rooms not specified on the Application form.
4. No furniture or equipment may be moved without prior approval from the Chief School Business Official.
5. Signs, displays, or materials may not be attached, nailed, or otherwise affixed to sfacilities without prior approval.
6. Notice of cancellation must be provided to the District in writing at least 48 hours in advance of the rental date. Cancellation may result in the loss of the security deposit.
7. In the event of a conflict with a school-sponsored activity, the District will provide 48 hours notice to your organization if cancellation becomes necessary, unless extenuating circumstances preclude that notification.
8. The organization/Authorized Representative agrees to save harmless, defend and indemnify the District
and its agents and employees for and from any and all loss including attorney's fees, damages, expenses, and liability incurred by any of the above named parties on account of any injury to or death of any person or persons while on the premises as a result of the user's activities of whether a claim is made that the District, the Board, or any of the above named persons were negligent or acted in a wanton or willful manner or with a wanton or willful disregard for the injured party. Any injury must be reported to the facility representative immediately. A completed accident report will be required.

9. The Organization/Authorized Representative shall provide a Certificate of Insurance to the District naming Sunset Ridge School District 29 as the additional named insured in a general liability policy from a carrier which has a Best's rating of A-6 or better and is acceptable to the District. The insurance policy must include as a minimum bodily injury liability limit of \$2,000,000 for each occurrence and property damage liability of \$2,000,000 for each occurrence as well as umbrella liability insurance of \$1,000,000. The Policy must be an "Occurrence Made" insurance policy.
10. Organizations are not allowed to sublease their space.
11. No meetings/rentals shall be subversive to the U.S. Government, or immoral, or discriminate against any race, color or creed, or sexual orientation.
12. The Board of Education or Administration reserve the right to interrupt any contract for space should an emergency arise. In such an event, every effort will be made to provide temporary substitute space.
13. The number of custodians, or other service personnel needed for any given event, shall be determined by the Chief School Business Official or designee.
14. A custodian or other authorized school employee shall be in the building during the entire time the building is open. The cost of this personnel will be the sole responsibility of the renter.
15. Each organization using any of the District facilities is responsible for the conduct of the people admitted, and is responsible for any damage or breakage incurred during the use of the facility.
16. Alcoholic beverages, smoking or the use of tobacco, vaping products and the use of any flammable materials (e.g. candles), shall not be permitted in the Facilities, on D29 premises or anywhere on D29's school grounds.
17. Use of District facilities is subject to Board Policy 710.06, *Student Conduct*, Board Policy 710.12, *Smoking and Use of Tobacco*, and Board Policy 830.02, *Public Conduct on School Property*. *Noncompliance with these policies may result in the termination of the rental agreement and loss of any security deposit.* Copies of District policies will be provided upon request or can be found on the District's website at www.sunsetridge29.org.
18. Fees for the rental of school equipment shall be set by the Chief School Business Official or designee.
19. Chief School Business Official or designee shall determine the billing for the use of District facilities. Billing for services will be based on actual time rather than on an estimate made at the time of the Application.
20. All rental and service fees shall be collected by the Chief School Business Official or designee, to be deposited in a District account. Payment to all school employees for services rendered shall be made as part of the District's regular payroll.
21. All individuals/organizations must agree to use appropriate emergency procedures including calling 9-1-1 for medical emergencies and whenever an AED is used.

CONDITIONS FOR USE OF SRS PERFORMANCE CENTER

1. A District designated Performance Center Technician will be on duty during any performances.
Stage lighting and sound equipment require special handling. All associated staff costs or operations will be billed to the renter.
2. The District will schedule a meeting with the rental group prior to the use of the performance center to ascertain the scope of the performance, lighting & sound expectations and staffing needs.
3. Food and drinks are not allowed in performance center.
4. No open flame is to be used.
5. Attaching or mounting items to the stage or physical structure is prohibited. Any tape markings are to be removed at the end of the performance.

CONDITIONS FOR USE OF ATHLETIC FIELDS

1. Organizations must furnish their own equipment to be used on the fields, unless otherwise agreed upon by the District.
2. In the event of damage to athletic fields, the repair/replacement costs will be billed to the renting organization.
3. Refunds for cancellation of field use due to weather is at the sole discretion of the District.
4. Dogs and other pets are not allowed on any District 29 property or playing surfaces (indoors or outdoors).
5. Bicycles, motorized vehicles, skateboards, rollerblades and other personal transportation items may damage or tear the playing surface and are prohibited.
6. Bathroom facilities are not available during a renter's use of the athletic fields.

ACCEPTED and AGREED

Signature of Authorized Representative

Organization Name

Printed Name

Address

Date Signed

City, State, Zip

Rental Charges

Facility Space	I	II	III
SRS Gymnasium	Free	\$100	\$200
SRS Athletic Field	Free	\$90	\$175
SRS Performance Center (Without Commons Seating)	Free	\$125	\$250
SRS Performance Center (With Commons Seating)	Free	\$150	\$300
SRS Classroom	Free	\$40	\$75
Sunset Ridge Parking Lot Only – Per Day	Free	\$75	\$150
MF Small Gymnasium	Free	\$50	\$100
MF Classroom	Free	\$40	\$75

ALL CHARGES ARE PER HOUR (EXCEPT WHERE NOTED)

Charges for Personnel

Position	Regular Time/HR	Overtime/HR (Sat.)	Double Time (Sun./Holidays)
Custodial	\$38.00	\$56.00	\$74.00

These rates are subject to change annually

Number of workers and hours worked to be determined for each rental period by the District.

Performance Center Technician rate is \$50.00 per hour.

A security deposit of 25% of total rental fee is required at the time of contract approval.

Hold Harmless Agreement

In consideration of being permitted by the Board of Education of Sunset Ridge School District 29 to be present at and use/rent premises of the Board and to carry out activities thereon, I do hereby agree to save harmless, defend and indemnify Sunset Ridge School District 29, the Board of Education, and the individual members thereof, and its employees against all loss, liability, damage and expense, including attorneys' fees, incurred by any of the above named parties on account of any injury to or death of any person or persons while on the premises as a result of my activities regardless of whether a claim is made that the District, the Board, or any of the above name persons were negligent or acted in a wanton or willful manner or with a wanton or willful disregard for the injured party.

I further agree that Sunset Ridge School District 29, Board of Education and its employees shall not be held responsible for any damages to property or loss of materials brought onto the premises, nor shall any of them be held responsible for injuries to any person, which may occur on the premises because of the activity.

Signature of Authorized Representative

Organization Name

Printed Name

Address

Date Signed

City, State, Zip




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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: Gender Identity Lesson and Transgender Supports

In an effort to cultivate parental partnerships and facilitate transparency, Dr. Sukenik and I recently provided parents with an overview of efforts in District 29 to educate students about the topic of gender identity and supports for students with gender identity issues. Following the presentation, the presentation materials and a video recording of the presentation were published on the District website.

While the we have received several compliments from parents following this presentation, we have also received email communications indicating concern regarding the recent “focus on LGBTQ issues.”

I believe it is important for the District 29 Board of Education to be fully informed regarding our efforts on this topic, and to provide clear guidance to the administration and staff regarding these efforts.

As per guidance from the District’s legal counsel, our health curriculum is required to provide “evidenced based” programs that are “medically accurate and complete” in their coverage of various “sex education” topics. To this end, District 29 has utilized experts from Youth Services of Glenview to provide a sequence of “sex education” lessons for students in grades 5 through 8 (see attached). The curriculum follows the National Health Education Standards, and Youth Services of Glenview is recognized as a leader in the provision of such programming. In fact, they are utilized by several public school districts in the New Trier Township and the greater Chicago area to provide sex education programming for elementary and high school-level students. For District 29 , gender identity is a topic covered during the 7th grade portion of our sex education sequence. In an effort to cultivate parental partnerships and facilitate transparency regarding our programming in this area, our scope and sequence for sex education is posted on our website. Further, information regarding upcoming presentations is sent to parents in advance and parents are permitted to “opt out” students from any lesson for which they are uncomfortable. Finally, Dr. Sukenik recently provided all 7th grade parents with a video recording of the actual recent Zoom lesson on gender identity facilitated by Youth Services of Glenview. I have viewed the lesson myself and found it to be objective, “evidenced-based”, and

a “medically accurate and complete” coverage of the topic of gender identity. The presentation covered the facts on the topic and encouraged students to support their peers as they all learn and grow as individuals.

Regarding our general actions to support transgender students, the District is trying to navigate this rapidly evolving topic in accordance with legal mandates and best practices guidance. Title IX and case law mandate that public schools support transgender students through a) the appropriate use of pronouns, b) equal access to District facilities and programs, c) the right to modify records to align with chosen gender identity and, d) an environment free from bullying and harassment (see attached). In addition, Illinois state law mandates the inclusion of instruction regarding the role of LGBTQ+ individuals in history. These mandates have been presented by the District’s legal counsel as clear and unequivocal. To this end, the District has implemented or is working on implementing the following practices:

- We have provided staff training on best practices related to supporting transgender students.
- We have included instruction regarding the role of LGBTQ+ individuals in our middle school history curriculum.
- We are in the process of creating “gender neutral bathrooms” by transforming 4 single use staff bathrooms at Sunset Ridge to single use bathrooms for use by any staff, student, or visitor. This will ensure that ALL individuals have access to bathrooms in which they feel comfortable. Creating "gender neutral bathrooms" is a simple and effective way to honor everybody's rights and needs. Quite frankly, District 29 is behind the norm in not having provided such bathroom facilities until now.
- Students must also be allowed to form LGBTQ+ student groups, and have the same access to District facilities and supports, as any other student groups. The SRS PRISM group was formed by students a few years ago. We support that group equally as we do all other student initiated groups. Such groups are not only required by law, but common in many other middle school environments across the north shore.
- A new issue for us this year was the use of preferred personal pronouns by transgender students. Again, we have consulted with legal counsel on this topic and been advised that we must support these students through the utilization of such pronouns by students and staff.

Again, I would like to facilitate a discussion of this topic at the April 13, 2021 Board of Education meeting and procure clear direction from the District 29 Board of Education on how the administration and staff should proceed moving forward.

Please contact me if you have any questions.

SHARE PROGRAM SAMPLE SEQUENCE: GRADES 5-8

Youth Services' professional staff facilitate comprehensive, shame-free sexuality education workshops in schools and youth-serving organizations. Workshops provide interactive, age-appropriate learning for grades 5-12 covering a variety of topics including reproductive and sexual health, healthy relationships, and sexual & gender identities. Youth Services staff also provide workshops for adults, including parents and professionals, offering best practices for supporting youth development in these areas.

Accommodating your schedule and student needs is our highest priority, and we use a sliding scale fee to ensure our workshops are accessible to everyone. To schedule, ask questions, or discuss custom curriculum, please reach out to Lizzy.Appleby@ysgn.org.



GRADE 5

Puberty / 3 sessions

This series of workshops, given over 3 class sessions, covers the physical, social, and emotional changes of puberty and strategies to manage them. We recommend combining with the Human Reproduction workshop.



GRADE 6

Human Reproduction / 1 session

Covering human reproduction, pregnancy, and birth, this workshop includes a review of pelvic anatomy and an opportunity to identify supportive adults during puberty.

Boundary Setting & Respect / 1 session

This workshop introduces boundaries in relationships, particularly friendships. Students learn to identify and communicate their boundaries, and to respect others' boundaries, through interactive scenarios.



GRADE 7

LGBTQ+ Identities and Allyship / 1 session

This workshop covers sexual and gender identities and allyship. In addition to current terminology to describe identities, students learn strategies to support their LGBTQ+ peers.

Sexual Harassment vs. Flirting / 1 session

Through scenario and discussion, students learn to differentiate sexual harassment from flirting, and practice setting, enforcing, and respecting boundaries related to early romantic touch and conversation.



GRADE 8

The "C" Word: Consent / 1 session

This workshop introduces consent for sexual interactions, including kissing and touch. Through games and developmentally-appropriate scenarios, students learn that consent is an informed, enthusiastic "yes."

Birth Control / 1 session

This workshop covers methods of contraception, including abstinence and barrier & hormonal methods. It also covers the biology of how pregnancy occurs and students brainstorm factors to consider before engaging in sexual behaviors.

STIs: Reducing Your Risk / 1 session

Our most popular workshop, Reducing Your Risk covers how STIs are spread and focuses on three strategies that people can use to reduce their risk: abstinence, barrier methods, and regular testing and treatment. Students brainstorm challenges for each method and strategies for overcoming those barriers.



SOMETHING ELSE?

If you have an education topic you'd like us to address that isn't listed here, our staff team would love to work with you. Please reach out to Lizzy.Appleby@ysgn.org to discuss custom curriculum.



Fact Sheet on U.S. Department of Education Policy Letter on Transgender Students

WHAT THE POLICY LETTER DOES

The policy letter explains how schools are required to treat transgender students under Title IX, the federal law prohibiting sex discrimination in education. It lays out the principles that the Department of Education will follow when it enforces Title IX, which should be given great weight by courts in interpreting the law.

Under this policy, schools are required to treat transgender students according to their gender identity, including by making sure that transgender students have access to restrooms and locker rooms that match their gender identity, using the right names and pronouns for transgender students, and letting them dress in accordance with their gender.

SCHOOLS COVERED BY THE POLICY

The guidance applies to all K-12 schools, preschools, colleges and universities that get federal funding. A school receives federal funding if it gets any federal grants, contracts or loans, or if any of its students get financial aid from the federal government. That includes every public school across the country—including public charter schools—and most private colleges.

RESTROOMS AND LOCKER ROOMS

The guidance makes clear that students have a right to use the restrooms and locker rooms that match their gender identity. Schools can't force a transgender student to use facilities that don't match their gender identity or segregate them into separate facilities, like a single-user restroom or an isolated area of locker room. Transgender and non-transgender students who want additional privacy in a restroom or locker room for any reason can ask their school an alternative. For example, a school can let a student who requests it use a single-user restroom or add curtains or stalls in locker rooms to give everyone more private options.

NAMES, PRONOUNS, AND STUDENT RECORDS

Students have the right to be addressed by the names and pronouns that they use. That's true even if they haven't legally changed their name or gender. If teachers and school officials refuse to use the right name and pronouns, they may be breaking the law. Schools also must take reasonable steps to protect transgender students' privacy, including regarding their birth name. For example, the Department of Education points to state and local policies that allow students to list a chosen name other than their legal name in school records and use this name for most school purposes, while keeping a legal name the student does not use in a segregated, confidential file.



DRESS CODES

Schools can require students to follow a dress code. However, students have the right to dress in a way that matches their gender identity. So, for example, if a transgender girl wears a dress to school, and the school code permits other girls to wear dresses just like hers, the school can't claim that she's not following the dress code just because they believe she should be wearing boys' clothes. In addition, the Department of Education's letter is clear that a student's appearance should not have to "conform to stereotypical notions of masculinity or femininity."

It is also important to understand that a school also can't enforce the dress code more strictly against a transgender or gender-nonconforming student than they do against other students. For example, if the school dress code officially doesn't allow students to wear bracelets, but girls wear bracelets to school all the time without getting in trouble, a school can't single out a transgender girl who comes to school wearing a bracelet and discipline her but not other girls.

RESPECTING STUDENTS' GENDER IDENTITIES

The Department of Education's policy recognizes that students should be treated according to their gender identity. Schools should not require transgender students to change the gender marker on IDs or show evidence of medical treatment in order to be treated respectfully.

NON-BINARY OR GENDERQUEER STUDENTS

Title IX protects not only transgender boys and girls, but also students whose genders aren't entirely male or female, sometimes called non-binary or genderqueer students. While the Department of Education guidance does not specifically state how it applies to these students, other federal, state, and local policies recognize that these student should determine which locker rooms and restrooms, pronouns, and dress code standards are most appropriate for them in accordance with their gender identity.

CONFIDENTIALITY OF PERSONAL INFORMATION

Students' right to privacy about their personal information is protected by federal law. Revealing a student's transgender status, birth name, sex assigned at birth, or medical history to classmates, parents, teachers and others may violate the federal educational privacy law, known as FERPA. While it's not always possible to prevent other people from finding out about a student's transgender status, schools must make every effort to keep that information private unless the student has given them permission to share it. Transgender students have a right to decide who finds out about their transgender status, unless there is a legitimate educational reason for sharing the information. This reason cannot simply be based on others' potential discomfort. Even if a student discloses information about their transgender status to some people or in some settings, this does not authorize the school to disclose it to others.



While many transgender students have the support of their families, some do not have supportive families, and inadvertent disclosures could even put the student in danger. Parents have a right to request information in a student's official school records. Absent such a request, the Department of Education provides examples of state and local policies that call for staff to work together with transgender students on a case-by-case basis to determine how the school should communicate with parents, teachers and peers, and how much information the student is comfortable sharing with those people.

STUDENT HEALTH PLANS

The policy letter does not discuss insurance coverage offered by schools, colleges, or universities. However, Affordable Care Act prohibits discrimination based on transgender status in many student health plans. This section prohibits most insurance companies from discriminating against transgender students—including by having policies that exclude transition-related care from coverage.

ANTI-TRANS STATE LAWS

Title IX overrides state laws that conflict with it. That means that laws like North Carolina's HB 2, which tries to force trans students into restrooms that don't match their gender, are not enforceable. Schools that refuse to follow Title IX can face serious consequences from the federal government, even if they are relying on a contrary state law. HB 2 is currently being challenged in court, including in a lawsuit by the Department of Justice.

ENFORCING TRANSGENDER STUDENTS' RIGHTS

If schools don't follow the Title IX requirements in this policy, the Department of Education can enforce it in several ways. The Department's Office for Civil Rights, the office that is responsible for making sure that schools follow nondiscrimination requirements, investigates complaints made by students and parents. The Department of Education can also sue schools that discriminate against transgender students and seek to deny them federal funding.

If your school is not following the Department of Education's policy, make sure that your principal or school district staff are aware of it, and explain why it's important that they follow it. If your school still refuses to follow what the Department of Education says, or does something else that discriminates against a trans or gender non-conforming student, you can file a complaint with the Department of Education's Office of Civil Rights. To learn how you can file a complaint, check out NCTE's guide, [Transgender and Gender Non-Conforming Students: Your Rights at School](#). You don't need a lawyer to file a complaint, but you might find it useful to reach out to an LGBT-friendly lawyer for help.

Does the guidance make exceptions for any schools?

Some religious schools can ask for an exemption under Title IX if there is something the law requires them to do something that conflicts with their religious beliefs. If they get an



exemption, it is only for the specific action that conflicts with their religious beliefs—not for other aspects of Title IX. Also, if a school gets an exemption under Title IX, that doesn't mean that they have an exemption under any other federal law that may protect transgender students, including laws protecting student privacy and prohibiting discrimination in health plans, employment, or housing.

Single-sex schools also get a limited exception. A small number of elementary and secondary schools and private undergraduate colleges may choose who to admit, and they are allowed but not required to admit students according to their gender identity. Once a person is admitted, though, single-sex schools are not allowed to discriminate against them, no matter what gender they identify with.

Dear Colleagues, Staff, and Parents,

Welcome back to a new school year filled with new expectations, goals, objectives, and learning opportunities for our staff and students. In addition to a comprehensive Physical Education Program, various health topics are also taught in Physical Education. Below is a list of topics covered by grade level. Grades 6th-8th will begin their curriculum and studies in February. The curriculum for these grade levels will be completed sometime in the middle of May. Our 5th grade curriculum will begin early in February and conclude at the end of April. There will be an e-mail blast sent out to all parents for the more sensitive topics that will be presented. Dates along which topics will be covered with outside presenters are listed below.

5th Grade Body Systems

- Skeletal System: March 5
- Muscular System: March 12
- Circulatory System: March 19
- Digestive System: April 16
- Nervous System: April 9
- Puberty: February 5, 12 and 19; Youth Services will present this topic to students

6th Grade

- Health Triangle:
- Goal Setting: March 17
- Decision Making: Outside Presenter: Haven: April 27
- Making and Keeping Friends: Making: Outside Presenter: Haven: April 13
- Peer Pressure: Outside Presenter: Haven: April 15
- Perspective Taking: Outside Presenter: Haven: April 20
- Bullying: Outside Presenter: Haven: April 22
- Physical Safety: April 8
- Stress Management: Outside Presenter: Haven: March 24
- Diet & Nutrition: May 4 & 5
- Erin's Law: Outside Presenter: Mrs. Del Allen: Presentations will take place with Individual Advisories
- Human Reproduction: Outside Presenter: Youth Services: April 28
- Boundary Setting and Respect: Outside Presenter: Youth Services: April 29

7th Grade

- Health Triangle: April 13
- Goal Setting: April 13
- Erin's Law: Outside Presenter: Mrs. Del Allen: April 22
- Conflict Resolution/Bullying: April 27
- Depression & Erika's Lighthouse: Outside Presenter: Mrs. Del Allen: April 29
- Healthy Lifestyles: April 15
- Environmental Health: April 20
- Sexual Harassment vs. Flirting: Outside Presenter: Youth Services: May 11
- LGBTQ + Identities and Allyship: Outside Presenter: Youth Services: March 23

8th Grade

-
- Health Triangle:
- Emotional IQ:
- Loss & Grief: Outside Presenter: Willow House:
- Erin's Law: Outside Presenter: Mrs. Del Allen:
- Signs of Suicide: Mrs. Del Allen:
- The "C" Word: Outside Presenter: Youth Services:
- Birth Control: Outside Presenter: Youth Services:
- Sexually Transmitted Infections: Outside Presenter: Youth Services:
- Anger Management:
- The Dangers of Steroid Use:
- Substance Abuse (Vaping, Alcohol, Drug Abuse): Outside Presenter: Peer Services:

Again, thanks for your support with our Health Curriculum. We believe that it is an essential step in your children's growth and development. We look forward to educating your children to allow them to make informed decisions concerning their health and wellness. If you have any further questions, please do not hesitate to reach out to Lisa or Dave through an e-mail, a phone call or just stop in.

Yours in health,

Lisa Mattera and Dave Sislow




SUNSET RIDGE SCHOOL DISTRICT 29

525 Sunset Ridge Road • Northfield, Illinois • 60093

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: 2021-2022 Board Meeting Calendar

As we look toward the seating of new District 29 Board of Education members and planning for the 2021-2022 school year, we need to begin thinking about the 2021-2022 Board of Education meeting calendar.

Attached is a proposed calendar for Board meetings for the upcoming year. As you will see in the proposed calendar:

- Board meetings are generally scheduled for the third Tuesday each month.
- Policy Committee meetings are scheduled on a quarterly basis before the scheduled monthly Board meeting to allow sufficient time to review and prepare policy changes for the upcoming meeting.
- Finance Committee meetings are scheduled on a quarterly basis and scheduled to begin at 5:30 p.m. (versus the customary 6:00 p.m.) to allow sufficient time for presentations and discussions.
- Education Committee meetings are scheduled to begin at 5:30 p.m. (versus the customary 6:00 p.m.) to allow sufficient time for presentations and discussions. I have also added one additional Education Committee meeting to the calendar to allow for more discussion of curriculum and practices in the District.
- Return to School Task Force meetings have not been scheduled as this is an evolving situation.

It is customary to approve the Board meeting calendar at the regularly scheduled May Board of Education meeting (scheduled for May 11, 2021).

I would like to discuss your initial feedback regarding these recommendations at the April 13, 2021 Board of Education meeting.

Please contact me if you have any questions.



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Proposed 2021-2022 Board of Education Meeting Calendar

All Meetings are held at Sunset Ridge School located at 525 Sunset Ridge Rd., Northfield, Illinois unless otherwise indicated.

July 13, 2021	Finance/Facilities Committee Meeting – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
August 17, 2021	Regular Board Meeting – 5:30 p.m.
September 8, 2021	Policy Committee Meeting – 9:00 a.m.
September 14, 2021	Education Committee Meeting – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
October 12, 2021	Finance/Facilities Committee Meeting – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
November 16, 2021	Education Committee Meeting – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
December 8, 2021	Policy Committee Meeting – 9:00 a.m.
December 14, 2021	Education Committee Meeting – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
January 11, 2022	Finance/Facilities Committee Meeting – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
February 15, 2022	Education Committee Meeting – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
March 9, 2022	Policy Committee Meeting – 9:00 a.m.
March 15, 2022	Education Committee – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
April 12, 2022	Finance/Facilities Committee Meeting – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
May 17, 2022	Education Committee Meeting – 5:30 p.m. Regular Board Meeting – 7:00 p.m.
June 8, 2022	Policy Committee Meeting – 9:00 a.m.
June 14, 2022	Regular Board Meeting – 5:30 p.m.



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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: 2021-2022 Board Officers and Committee Representatives

As we look toward the seating of new District 29 Board of Education members and planning for the 2021-2022 school year, we need to begin thinking about identifying the Board of Education members that will be listed as officers and representatives for the various Board committees.

Attached is a list of the current Board Officers and Committee Representatives for your review.

It is customary to identify the Board Officers at the April Board meeting where new Board members are seated (scheduled for April 27, 2021).

It is customary to identify the Board Committee Representatives at the next regularly scheduled monthly Board meeting following the seating of new Board members (scheduled for May 11, 2021).

Please contact me if you have any questions.



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SUNSET RIDGE SCHOOL DISTRICT 29

BOARD OF EDUCATION OFFICERS AND COMMITTEE APPOINTMENTS

BOARD OFFICERS:

President: **Adelbert Spaan**

Vice-President: **Nancy Detlefsen**

BOARD COMMITTEES:

Education Committee:

Chairperson: **Anne Peterson**

Members (2): **Bill Hayes, Nancy Detlefsen**

Finance & Facilities Committee:

Chairperson: **Scott Subeck**

Members (2): **Amanda Alpert Knight, Rory Welch**

Policy Committee:

Chairperson: **Rory Welch**

Members (3): **Amanda Alpert Knight, Anne Peterson, Nancy Detlefsen**

Professional Growth & Service Committee:

Members (1): **Amanda Alpert Knight**

Benefits Committee:

Members (1): **Bill Hayes**

Return to School Task Force:

Co-Chairpersons: **Amanda Alpert Knight, Nancy Detlefsen**

Members (2): **Anne Peterson, Scott Subeck**

External Relations:

- IASB/Legislative Affairs Representative – **Amanda Alpert Knight**
- PTO Liaison – **Anne Peterson**
- NSSD Liaison – **Bill Hayes**
- Northfield Park District/Community Center Liaison – **Rory Welch**
- Village of Northfield Liaison – **Nancy Detlefsen**
- Foundation Fund Liaison – **Amanda Alpert Knight**

Internal Relations:

- Coordinator of Annual Events: **Nancy Detlefsen**
 - Staff Orientation Day Welcome (August)
 - Back to School Luncheon/Staff Service Recognition (August)
 - Board/Faculty Get Togethers (September & January)
 - Teacher Appreciation Day (Spring)
 - Teacher Retirement Reception (Spring)
- Communications Liaison: **Anne Peterson**
 - Board Reports (PTO Bulletin, Board Web Page, Board Meeting Notes)
 - District Newsletter (Bi-Annual)

**BOARD OF EDUCATION
SUNSET RIDGE SCHOOL DISTRICT 29
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
RETURN TO SCHOOL TASK FORCE MEETING
APRIL 12, 2021
3:30 P.M.**

Please join the live open session virtual meeting at 3:30 p.m. by using the following link:

<https://us02web.zoom.us/j/85047965892>

The Board of Education Secretary will accept public comments via email at: stangee@sunsetridge29.org, until 9:00 a.m. on April 12, 2021. Those comments will be read aloud during the Public Comment agenda item and/or entered into the meeting minutes.

AGENDA

1. ROLL CALL
2. APPROVAL OF MINUTES
 - a. March 8, 2021 Meeting
3. PUBLIC COMMENTS
4. RETURN TO SCHOOL TASK FORCE DISCUSSION
 - 4.1 Informational Items
 - 4.1a Updated COVID-19 Metrics
 - 4.1b Overview of Extended Day
 - 4.1b1 Drop Off/Pick Up
 - 4.1b2 Mitigation Strategies
 - 4.1b3 Schedule
 - 4.1b4 Lunch/Recess
 - 4.1b5 Future Considerations
 - 4.2 Feedback Items for Administration
 - 4.2a Reflections
5. UPCOMING MEETINGS:
 - a. May 10, 2021 at 3:30 p.m.
6. ADJOURNMENT

**BOARD OF EDUCATION
SUNSET RIDGE SCHOOL DISTRICT 29
525 SUNSET RIDGE ROAD
NORTHFIELD, ILLINOIS 60093
RETURN TO SCHOOL TASK FORCE MEETING
MARCH 8, 2021
3:30 P.M.**

MINUTES

ROLL CALL: (3:30 p.m.)

Ms. Alpert Knight called the meeting to order at 3:30 p.m. and upon roll call, the following were present via video-conferencing:

Present: Mrs. Peterson, Ms. Alpert Knight,
Mr. Subeck, Mrs. Detlefsen

Absent: None

Also Present: Dr. Stange, Dr. Sukenik, Mrs. Kiedaisch,
Mrs. Styczen, Mrs. Dunham, Mrs. Bell, Mrs.
Westfall, Mrs. Meziere, Mrs. Berkhof, Mrs.
Bauer, Mrs. Zogby, Mrs. Peck, Mrs. Mertes,
Mrs. Dold, Mrs. Malan, Mrs. McGarry, Mrs.
Murokh, Virtual Participants

DISCUSSION:

2.1 Approval of Minutes

Ms. Alpert Knight motioned to approve the minutes from the February 8, 2021 meeting. Mrs. Detlefsen seconded the motion. The Board voted as follows:

Yea: Mrs. Peterson, Ms. Alpert Knight, Mr. Subeck, Mrs. Detlefsen

Nay: None

THE MOTION WAS APPROVED.

3.1 Public Comment

There were no public comments.

4.1 Discussion: Metrics

Dr. Stange provided an overview of the COVID-19 metrics noting a continuing downward trend in Test Positive Rates and New Cases per 100,000 Residents.

Dr. Stange reviewed the potential impact of a quarantine situation under the new Extended Day plan, noting that a confirmed case of COVID-19 would likely require more student quarantine than in the past.

The Task Force then reviewed considerations relative to the Extended Day phase of the reopening plan. They reviewed the updated ISBE/IDPH guidance for schools relative to social distancing, masking, outdoor activities, room capacity, symptom screening, playgrounds, and cleaning/hygiene.

The most significant concern articulated with an Extended Day plan was programming and logistics related to lunch. The group consensus was to ensure a minimum of 6 feet of distance between students during lunch, use employ the use of outdoor eating when feasible, and training students on hygiene and lunch protocols.

The group also discussed reopening playgrounds with the start of the Extended Day plan and training students on playground usage and hygiene prior to and following playground usage.

It was recommended that the District continue to offer the remote learning program, with students video streaming into their regular classrooms when under quarantine or by choice on a trimester basis through the conclusion of the 2021-2022 school year.

Finally, the group discussed the desire to offer some type of summer program to ensure student readiness for the 2021-2022 school year.

ADJOURNMENT:

At 5:02 p.m., Mrs. Peterson moved to adjourn the meeting, and Mrs. Detlefsen seconded the motion. All were in favor.

_____ Board Vice President

_____ Secretary, Board of Education

Approved _____, 2021

**INFORMATIONAL ITEM:
COVID-19 Metrics**

**DISTRICT 29 COVID DATA DASHBOARD
April 5, 2021**

		Level of Resurgence Risk		
METRICS		MINIMAL	MODERATE	SUBSTANTIAL
RESTORE ILLINOIS PLAN		PHASE 5	PHASE 4	PHASE 3

COVID-19 METRICS

REGIONAL POSITIVITY RATE	REGION 9	3.6%	5.1%	TO	8%	>8%
	REGION 11	<5%	5.1%	TO	8%	>8%
SUBURBAN COOK (Region10) DATA	TEST POSITIVITY RATE	<5%	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7	TO	14	18.9
NORTH SUBURBAN COOK CO. DATA	TEST POSITIVITY RATE	<5%	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7	TO	14	17.6
NEW TRIER TOWNSHIP DATA	TEST POSITIVITY RATE	3.1%	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7	TO	14	> 20/
DISTRICT 29 LOCAL AREA DATA	TEST POSITIVITY RATE	2.5%	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7	TO	14	17.9

OPERATIONAL METRICS

D29 STAFFING DATA	DAILY ABSENCES	<=3	4	TO	9	>=10
	DAILY QUARANTINED	<=5	6	TO	10	>=11
	UNFILLED ABSENCES	<=2	3	TO	4	>=5
	POS/PROB CASES/WK.	<=2	3	TO	4	>=5
D29 STUDENT DATA	MASK COMPLIANCE	>=4.5	4.4	TO	3.0	<3
	SOCIAL DISTANCING	>=4.5	4	TO	3.0	<3
	DAILY ABSENCES	<25	26	TO	50	>50
	DAILY QUARANTINED	<=5	6	TO	10	>=11
	POS/PROB CASES/WK.	<=5	6	TO	10	>=11
D29 PPE SUPPLY (DAYS OF SUPPLY ON HAND)	MASKS	60	>=30	29	TO	15
	SANITIZER	60	>=30	29	TO	15
	CLEANING SUPPLIES	60	>=30	29	TO	15

All metrics are updated weekly on Monday based on data from the previous week.
Student Mask Compliance and Social Distancing data are updated monthly.

**INFORMATIONAL ITEM:
COVID-19 Metrics**

**DISTRICT 29 COVID DATA DASHBOARD
March 1, 2021**

		Level of Resurgence Risk				
METRICS		MINIMAL	MODERATE		SUBSTANTIAL	
RESTORE ILLINOIS PLAN		PHASE 5	PHASE 4		PHASE 3	
COVID-19 METRICS						
REGIONAL POSITIVITY RATE	REGION 9	<5% 3.6	5.1%	TO	8%	>8%
	REGION 11	2.9	5.1%	TO	8%	>8%
SUBURBAN COOK (Region10) DATA	TEST POSITIVITY RATE	< 3.5	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7 11.1	TO	14	>14
NORTH SUBURBAN COOK CO. DATA	TEST POSITIVITY RATE	<5% 4.3	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7 12.7	TO	14	>14
NEW TRIER TOWNSHIP DATA	TEST POSITIVITY RATE	3.0	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7 13.9	TO	14	>14
DISTRICT 29 LOCAL AREA DATA	TEST POSITIVITY RATE	2.3 1%	5.1%	TO	8%	>8%
	DAILY CASES PER 100,000	<7	7 10.7	TO	14	>14
OPERATIONAL METRICS						
D29 STAFFING DATA	DAILY ABSENCES	1 3	4	TO	9	>=10
	DAILY QUARANTINED	<=5	6 8	TO	10	>=11
	UNFILLED ABSENCES	0 2	3	TO	4	>=5
	POS/PROB CASES/WK.	0 2	3	TO	4	>=5
D29 STUDENT DATA	MASK COMPLIANCE	>=4.5	4.4	TO	3.0	<3
	SOCIAL DISTANCING	>=4.5	4	TO	3.0	<3
	DAILY ABSENCES	3 25	26	TO	50	>50
	DAILY QUARANTINED	<=5	6	TO	10	>=11 41
	POS/PROB CASES/WK.	3 5	6	TO	10	>=11
D29 PPE SUPPLY (DAYS OF SUPPLY ON HAND)	MASKS	60 30	29	TO	15	<15
	SANITIZER	60 30	29	TO	15	<15
	CLEANING SUPPLIES	60 30	29	TO	15	<15

All metrics are updated weekly on Monday based on data from the previous week.
Student Mask Compliance and Social Distancing data are updated monthly.



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Cultivating a learning community that engages the hearts and minds of students, one child at a time

DATE: April 13, 2021

TO: Board of Education
Dr. Ed Stange, Superintendent

FROM: Tom Beerheide, Chief School Business Official

RE: ^{TRB}Madison National Life Long Term Disability (LTD) Renewal Effective 9/1/2021

Background:

LTD is a Board paid benefit extended to all full-time employees. The specific schedule of benefits is available for your review in Appendix C of the teacher contract which can be found on the District 29 website under District/Business Office/Human Resources/ Contract & Salary.

The current rate is \$.163 per \$100 of covered payroll. For the 2020-21 plan year the District budgeted approximately \$10,761 for LTD. Please keep in mind that LTD benefits and premium amounts depend on an employee's monthly salary thus changes in salary will cause the monthly and annual totals to vary from year to year.

Recently, Madison National Life approached the District and informed us that there would be no rate adjustment for the upcoming September 1, 2021 renewal and they would provide us with a two-year rate guarantee until September 1, 2023. The rate will remain at \$.163 per \$100 of covered payroll.

The program and coverage provided by Madison National Life continues to meet our expectations.

Recommendation:

For the Board of Education to approve the LTD insurance renewal with Madison National Life which includes a two-year rate guarantee starting September 1, 2021 and ending August 31, 2023. Please do a roll call vote.

Attachment



March, 2021

Tom Beerheide
Chief School Business Official
Sunset Ridge School District 29
525 Sunset Ridge Road
Northfield, IL 60093-1099

RE: Insurance Renewal for Sunset Ridge School District 29, Group # 019024
Long-Term Disability, Madison National Life Insurance Company, Inc.
Carrier Policy # 7715, NIS Policy # 14396

Dear Mr. Beerheide:

The Long-Term Disability Insurance renews September 1, 2021. I am pleased to inform you that Madison National Life Insurance Company, Inc. has determined that a rate adjustment is not needed. Your renewal rates are as follows:

Long-Term Disability

Class Title	Current Rate Per \$100 of Covered Payroll	Renewal Rate Per \$100 of Covered Payroll	Impact
All Classes	\$0.163	\$0.163	Pass

These rates are guaranteed for 2 Years until September 1, 2023, assuming no changes to the current benefit structure.

We believe our level of commitment to you is most evident in our ongoing efforts to secure both competitive pricing and extended rate guarantees. We truly appreciate your business and the opportunity to continue negotiating on your behalf. By signing below, you are acknowledging your reciprocal 2 Year commitment to National Insurance Services.

Please complete the bottom portion and return a copy to National Insurance Services as indication of your acceptance of the renewal. Thank you for your continued business. Please do not hesitate to call me if you have any questions.

Sincerely,

Dawn Pfeiffer
Account Representative, Insured Products

cc: Catherine Loney

Corporate Headquarter
250 South Executive Driv
Suite 30
Brookfield, WI 5300

Indiana Office
9100 Meridian Squar
50 East 91st Stre
Suite 31
Indianapolis, IN 4624

Michigan Office
310 East Michigan Avenu
Suite 50
Kalamazoo, MI 4900

43120 Utica Roa
Suite 40
Sterling Heights, MI 4831

120 East Liber
Suite 22
Ann Arbor, MI 4810

Minnesota Office
14852 Scenic Heights Roa
Suite 21
Eden Prairie, MN 5534

Nebraska Office
9202 West Dodge Roa
Suite 30
Omaha, NE 6811

Pennsylvania Office
375 Southpointe Blv
Suite 22
Canonsburg, PA 1531

The September 1, 2021 renewal of Group Long-Term Disability Insurance as outlined above is accepted.

Signature & Title

Date

Renewal eForm # 9282

Insurance Renewal for Sunset Ridge School District 29, Group # 019024 Long-Term Disability, Madison National Life Insurance Company, Inc. Carrier Policy # 7715, NIS Policy # 14396



SUNSET RIDGE SCHOOL DISTRICT 29

525 Sunset Ridge Road • Northfield, Illinois • 60093

847 881 9400 • Fax: 847 446 6388 • www.sunsetridge29.net

Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: Board of Education
Dr. Edward Stange, Superintendent

FROM: Corey Dreher, Director of Buildings & Grounds
CD

DATE: April 13, 2021

SUBJECT: Milieu Landscaping FY 21-22 Contract Renewal

Background:

The Landscaping Maintenance Contract that the District entered into with Milieu Landscaping is up for annual renewal. The contract covers Sunset Ridge School and includes weekly mowing, spring and fall cleanups, weeding in the summer months, fall aeration, and fertilizer and weed treatments in the spring, summer, and fall. They have provided excellent service over the past year and it is recommended that we continue to contract with them.

The price of the contract is \$18,399 indicating an increase of 1.4%, which is in line with CPI. The District will budget for the contract in the Operations and Maintenance Landscaping & Mowing account.

Recommendation:

For the board to approve the annual renewal of the Landscaping Maintenance Contract at a cost of \$18,399.

Attachment



March 3, 2021

Tom Beerheide
525 Sunset Ridge Rd
Northfield, IL 60093

108826

For Office Use Only:

Date Sold: _____ Sales ID: **810**
Sent to Prod: _____ By: _____
Client: **5232** Job No: _____ Sched/Crew: _____
☐ T&M Rate: _____ ☐ Per Occ Seq NO: _____
Monthly Amt: _____ Batch ID: _____
Charge to Credit Card: **Y N** Branch: **1**
Email all invoices: **Y N**

Job Site: Sunset Ridge School District 29
525 Sunset Ridge Rd
Northfield, IL 60093
108826

Subject: Sunset Ridge SD 29 2021 Maintenance

Dear Tom Beerheide

Milieu Landscaping is pleased to present this proposal for landscape maintenance services. Our proposed services are:

1 of 3

1	Spring Clean - Basic	\$480.00
28	Weekly Mowing	\$5,434.00
	• Includes mowing of detention basin 1x at end of season	
	• Includes mowing perimeter of detention basin weekly	
1	WTEC June	\$270.00
	• Weed cleanup in June	
1	WTEC July	\$270.00
	• Weed cleanup in July	
1	WTEC Aug	\$270.00
	• Weed cleanup in August	
1	Crabgrass Pre-emergent Spring	\$1,450.00
	• Does not include treatment of natural detention area on east side of building	
1	Fert Spring	\$1,330.00
	• Does not include treatment of natural detention area on east side of building	
1	Fert Summer	\$1,330.00
	• Does not include treatment of natural detention area on east side of building	
1	Fert Early Fall	\$1,330.00
	• Does not include treatment of natural detention area on east side of building	
1	Weed Control Spring	\$1,090.00
	• Does not include treatment of natural detention area on east side of building	

1	Weed Control Late Summer/Early Fall	\$1,090.00
	• Does not include treatment of natural detention area on east side of building	
1	Grub Control 1	\$1,280.00
	• Does not include treatment of natural detention area on east side of building	
1	Aeration - Fall	\$1,815.00
	• Does not include natural detention area on east side of building	
1	Fall Clean Up 2	\$480.00
	• Fall Clean Up during the 2nd week of November	
1	Fall Clean Up 3	\$480.00
	• Fall Clean Up during the 3rd week of November	
Proposal Total:		\$18,399.00
9 Equal Monthly Payments Beginning in April:		\$2,299.88

Terms and Conditions:

- This contract will automatically renew each year. It may be cancelled at any time with a 30 day notice. Any changes will be notified in advance.
- Spring services begin in late March/early April (weather permitting).
- Weekly mowing services begin in April (weather permitting) and continue through the end of October.
- An invoice not paid after 30 days will result in services being halted.
- A 2% Service Charge will be applied to all unpaid balances over 30 days.
- A \$30.00 Service Charge will be applied for any returned check.
- In the event there is storm debris pick up and/or excess leaf pick up, an additional charge will apply.
- Milieu Design is not responsible for any damage to wiring that is not marked by the client. This includes but not limited to: decorative (landscape) lighting, dog fences, pumps or non-utility lines (TV/Internet/Irrigation).
- Watering is critical for establishment, growth and vitality. It is the owner's responsibility to keep new plantings consistently and evenly moist throughout the establishment process. (New plantings would consist of but not limited to: seed, sod, perennials, and seasonal color rotations.) Guarantee/plant warranty, if applicable are null and void in the event there is neglect or abuse (such as overwatering or underwatering).
- Milieu limits warranties to November 1 of the installation year due to the extremes of the Chicagoland winter months. Milieu has no control over the winter conditions which can have an adverse impact on newly installed plants.
- All additional services will require a separate authorized proposal and will be invoiced upon completion.
- Milieu Design reserves the right to implement a fuel surcharge attributed to the escalating costs of fuels utilized in the operation of service vehicles. If gasoline prices reach \$4.00/gallon, there will be a 5% surcharge to the monthly contract price.
- Milieu Design reserves the right to photograph areas of your property and use those photographs for publication on the internet or other marketing media.

Payment Options:

_____ Pay in full (Check Only) 1 week prior to commencement of services and receive a 3.5% discount

_____ Easy Payment with Credit Card -equal monthly payments (Billed the first of each month)

Credit Card Payment Information:

Name on Card: _____ Card Type: _____

Card#: _____ Exp Date: _____

CVV Code: _____ (Security code - normally the last 3 digits on the back of the card)

Card Billing Street Address/Zip Code: _____

If you have any questions concerning this proposal, please feel free to contact us at (847) 465-1160. Please accept this proposal by signing, dating and returning a copy of this proposal with any requested deposit to Milieu Design.

We are looking forward to working with you for the coming season and providing you the quality services to protect and enhance your landscaping investment.

Sincerely,

Accepted By: _____ Date: _____

Tom Beerheide

Allison Cornman

Client Care Manager
108826

Email Address: _____

Can we communicate via Email YES / NO
If blank, please provide your email address above

48 East Hintz Road - Wheeling, IL 60090
Phone: 847-465-1160 Fax: 847-465-1159

Email: hello@milieuland.com

<http://milieuland.com>



SUNSET RIDGE SCHOOL DISTRICT 29

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: Board of Education
Dr. Ed Stange, Superintendent

FROM: Tom Beerheide, Chief School Business Official

DATE: ^{TRB} April 13, 2021

SUBJECT: GDI Services, Inc. Contract Renewal for July 1, 2021 through June 30, 2022

Background:

The District has contracted with GDI Services, Inc. to provide evening custodial services for the past year. Although GDI has to date been unable to fill all five positions due to a lack of candidates that meet our hiring requirements, Corey and I have been pleased with the custodial services they have provided the District this past school year.

Over the past couple of months, Corey and I have been working with the GDI District manager to develop a cost effective plan to place one of the custodial substitutes who has been working most of the year on our account into the Shift Lead PM custodian position effective July 1st. Rather than a CPI increase of 1.4% as per the terms of the contract and in order to make this work, GDI is recommending a 1.7% increase to the contract. This increase would allow the District to increase the hourly wage rates as follows:

Employee	FTE	Hrs./Day	Total Days	20-21 Hrly Rate	21-22 Hrly Rate
Day Porter	1	8	261	\$14.00	\$14.20
PM Custodian A	1	8	261	\$14.00	\$14.20
PM Custodian B	1	8	261	\$14.00	\$14.20
PM Custodian C	1	8	261	\$14.00	\$14.20
Shift Lead PM Custodian	1	8	261	\$14.50	\$15.30

The addition of the Shift Lead PM custodian will help to bring us one step closer in filling all five positions, and I am confident the district budget will be able to absorb the recommended increase.

Recommendation:

The Finance/Facilities Committee has reviewed this contract renewal and recommends the Board of Education approve the GDI Services, Inc. contract to provide custodial services from July 1, 2021 to June 30, 2022 at a total cost of \$184,560. The contract is for a one-year period with the option to renew by mutual agreement annually.

Attachments



March 17, 2021

Sunset Ridge District 29
Tom Beerheide
525 Sunset Ridge Road
Northfield, IL 60093

GDI Services Inc., appreciates the opportunity to renew our partnership with Sunset Ridge School District 29. The current pricing is as follows:

TOTAL MONTHLY DIRECT COST - With	\$ 15,122.69
Floor Care	

Below is our proposal for an increase beginning July 2021:

**Proposed July 2021 with Promotion of GDI
project Crew to lead @ \$16.00**

TOTAL MONTHLY DIRECT COST - With	\$ 15,380.00
Floor Care	

Increase Monthly	\$ 261.31
	1.70%

Note Rates of Pay based on	Day Porter	\$ 14.20
	1.4%	
	PM Night	\$ 14.20
	Lead	\$ 15.30

If you agree to this increase, please sign below and return to me.

GDI Services Inc.

Sunset Ridge School District 29

GDI Services Inc.
4952 W. 128th Place
Alsip, IL 60803
T: 708.385.3575 F: 708.385.3379
www.gdi.com

**AGREEMENT BETWEEN BOARD OF EDUCATION
OF SUNSET RIDGE SCHOOL DISTRICT 29
AND
GDI SERVICES INC.**

THIS AGREEMENT is made as of the 13TH day of April, 2021, by and between the Board of Education of Sunset Ridge School District 29 (hereinafter “Board” or “District”) and GDI Services Inc. (hereinafter “Contractor”).

WITNESSETH:

WHEREAS, District has selected Contractor to provide the services described herein; and

WHEREAS, Contractor desires to provide such services;

NOW, THEREFORE, in consideration of the terms and conditions stated herein, the parties agree as follows:

1. BID SPECIFICATIONS

Contractor shall provide services to the District in accordance with the Advertisement for Bid dated March 19, 2020 (hereinafter “Bid Specifications”), which is attached hereto as Exhibit A and incorporated herein, as well as in accordance with all other exhibits attached hereto and incorporated herein. The Bid Specifications, bid instructions, addenda, Contractor’s bid and this Agreement (collectively the “Contract Documents”) shall constitute the full and entire Agreement for the services contemplated hereunder.

2. PAYMENT

In consideration for services provided under the Bid Specifications, the District shall pay to Contractor all sums due and owing and calculated in accordance with the Bid Specifications at the rates set forth on Contractor’s Bid Proposal Form. The total awarded bid amount for each year of the Contract shall be divided into twelve (12) equal payments. Contractor shall submit monthly invoices no later than the 10th of the month following completion of the work from the previous month pursuant to the Bid Specifications and the District shall pay said invoices within the applicable period identified in the *Illinois Local Government Prompt Payment Act*. Contractor shall reflect on the invoice the sums to be deducted for services not performed in accordance with the Bid Specifications.

3. TERM

The effective date of the Contract shall be the date fully executed by both parties. The services under the agreement shall commence July 1, 2021 and terminate June 30, 2022, unless terminated earlier as provided in the Contract Documents. Both Parties may mutually agree in writing to renew the Contract thereafter, on a year-to-year basis. No

later than March 1 in each contract year, the Contractor and the Board shall negotiate changes in the Total Cost for the subsequent contract year. With the exception of the change, such as the number of personnel, the negotiated changes shall be limited to an increase of no more than the Consumer Price Index (CPI) for all urban consumers for all items published by the U. S. Department of Labor (CPI-U) ending December 31st. If the Board and Contractor are unable to mutually agree to compensation provisions by March 1 of each Contract year, the Board may terminate this Agreement.

4. PLACE OF CONTRACT

This Agreement shall be deemed to be made in and shall be construed in accordance with the laws of the State of Illinois.

5. SPECIFIC EMPLOYMENT TERMS

Contractor shall offer available employee positions to qualified School District employees whose employment will be terminated because of this Agreement with the Contractor. Contractor shall comply with a policy of nondiscrimination and equal employment opportunity for all persons and take affirmative steps to provide equal opportunity for all persons.

6. SAVINGS CLAUSE: INTENT

In the event any provision specified herein is determined by a court of competent jurisdiction to be illegal, void or in contravention of any applicable law, the remainder of the Agreement shall remain in full force and effect.

Contractor shall not assign this Agreement without prior written consent of the District. This Agreement is not intended to, and does not, confer any right or benefit upon any third or other party other than the Contractor and District. No other party other than the Contractor and District, or their successors or assigns, shall have any right or standing to enforce or pursue legal action to enforce this Agreement.

7. EQUIPMENT AND SUPPLIES

If the contractor proposes to provide equipment and supplies, the Contractor represents and affirms that it is required to purchase and provide all required equipment and supplies as set forth in the Contract Documents. Failure to comply with the equipment and supplies obligations as set forth in the Contract Documents, including, but not limited to, the use of New Equipment, as defined in the Contract Documents, shall constitute a breach of the Agreement.

8. INDEMNIFICATION

The Contractor shall protect, defend, hold harmless and indemnify the Board and the District, its Board Members, officers, agents, volunteers, and employees from and against

any and all claims, actions, liabilities, losses and expenses, including court cost and attorney's fees, allegedly or actually arising out of or incidental to the work, services or activities of the Contractor in connection with any aspect of the work performed (or failed to be performed) pursuant to this Agreement. This indemnification shall include, but shall not be limited to, coverage for actions related to injury or death to persons, damage to or loss of property of the District or third parties, or imposition of fines or penalties on the District by a governmental agency. The indemnification obligation under this paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractor under workman's compensation acts, liability benefit acts or other employee benefit acts. Furthermore, the contractor hereby agrees to hold Sunset Ridge School District 29, its Board of Education, its agents and employees harmless and to indemnify them against and to reimburse them for any loss damage, fines, costs or expenses together with reasonable attorney's fees, which might incur by reason of the failure of the contractor to observe and comply with any and all statutes and ordinances.

9. PERFORMANCE BOND

Before commencing services under this Agreement, Contractor shall provide a performance bond in the amount specified in the Bid Documents and a certificate of insurance reflecting coverage in the types and amounts specified in the Bid Documents.

10. ASSIGNMENT

The Services contemplated under this Agreement are deemed to be in the nature of personal services. The Contractor shall not assign this Agreement without the prior written consent of the Board. The Parties agree that assignment by the Contractor of any sums due and owing to the Contractor under this Agreement shall not constitute an assignment of the Agreement.

11. CONFLICT OF TERMS

In the event any term or provision of this Agreement conflicts with a term or provision of another, the term or provision of this Agreement, then the Bid Documents and any Addenda shall prevail over all other documents.

12. COMPLETE UNDERSTANDING

This Agreement sets forth all of the promises, agreements, conditions, and understandings between the Parties relative to the subject matter hereof, and no other promises, agreements, or understandings, whether oral or written, expressed or implied, exist between the Parties.

13. AMENDMENTS

No subsequent alteration, amendment, change, addition, deletion, or modification to this

Agreement shall be binding upon the Parties hereto unless reduced to writing and duly authorized and signed by each of them.

14. **COMPLIANCE WITH LAWS**

Contractor shall comply with all federal, state, and local laws, rules, regulations, and ordinances applicable to the Services provided hereunder.

15. **TERMINATION**

The Board reserves the right to terminate this Agreement with or without cause at any time during any contract period by giving the Contractor not less than ninety (90) days prior written the notice. In the event that this Agreement is terminated, the Contractor shall only be entitled to fees for services provided up to the date of termination. In no event shall the Contractor be entitled to consequential or incidental damages or lost profits as a result of the termination of this Agreement.

16. **SCHOOL CLOSURE**

If schools are or will be closed for five student attendance days or more in any two week period due to a cause beyond the School District's reasonable control, including acts of war, acts of God, acts of terrorism, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, pandemic, governmental act, or failure of the Internet, the School District and Contractor may amend the Agreement to account for appropriate payment related to the services actually provided by the Contractor during the school closure. If the parties are unable to reach agreement, the School District may terminate the agreement without cause after providing 14 days written notice to Contractor.

17. **RIGHT TO EXCLUDE**

The Board retains the sole right to exclude any employee of the Contractor for any reason at any time from school property.

18. **ILLINOIS USE TAX**

As required by the Illinois *School Code* (105 ILCS 5/10-20.21), a condition of this Agreement is that the Contractor and its affiliates collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois *Use Tax Act* regardless of whether the Contractor or its affiliate is a "retailer maintaining a place of business within this State" as defined in Section 2 of the *Use Tax Act*.

19. **STATUS OF CONTRACTOR**

Employees of the Contractor shall not be deemed to be employees of Board or District,

but shall remain employees of the Contractor.

20. NOTICES

Notices pursuant to this Agreement shall be in writing and deposited in U.S. mail, postage prepaid, or by registered or certified mail, or emailed effective upon delivery. Notices to the District shall be addressed to:

Chief School Business Official
Sunset Ridge School District 29
525 Sunset Ridge Rd.
Northfield, IL 60093
Beerheidet@sunsetridge29.org

Notices to the Contractor shall be addressed to:

Facsimile: (____) ____ - ____

District or Contractor may change its address of record for receipt of official notice by giving the other party written notice of such change and/or any necessary delivery instructions.

21. PRESENCE OF CHILD SEX OFFENDERS ON SCHOOL PROPERTY

Contractor acknowledges that pursuant to Section 11-9.3 of the *Criminal Code* (720 ILCS 5/11-9.3), it is unlawful for a child sex offender to knowingly be present on school property when persons under the age of 18 are present without specific notification to and permission of the Superintendent or Board of Education. Child sex offenders found to be present on school property without permission will be considered trespassers and will be prosecuted in accordance with Illinois law. Contractor shall ascertain that its employees and employees of subcontractors are notified of this law and that said employees are directed to notify Contractor if they have been convicted of a sex offense restricting their presence on school property. Contractor will then provide appropriate and immediate notification to District.

22. ALCOHOL AND TOBACCO USE PROHIBITED

In accordance with state and federal law and Board of Education policy, the use of alcohol and any tobacco products on school property is prohibited.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate the day and year first written above.

GID SERVICES INC.

BY: _____

ITS: _____

ATTEST:

BY: _____

ITS: _____

**BOARD OF EDUCATION OF
SUNSET RIDGE SCHOOL DISTRICT 29**

BY: _____

ITS: _____

ATTEST:

BY: _____

ITS: _____



SUNSET RIDGE SCHOOL DISTRICT 29

525 Sunset Ridge Road • Northfield, Illinois • 60093

847 881 9400 • Fax: 847 446 6388 • www.sunsetridge29.org

Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: Board of Education
Dr. Ed Stange, Superintendent

FROM: Tom Beerheide, Chief School Business Official
TRB

DATE: April 13, 2021

SUBJECT: Proposed Lunch Price Increases

Background:

Representatives from OrganicLife have again approached me to discuss the need to consider increasing the price of the blue plate special and certain A La Carte items to cover the increased cost of labor, food, condiments, and certain packaging products anticipated this coming school year. Prior to the COVID pandemic, we have run a small profit in the program each year.

In 2013, the blue plate lunch price at Middlefork was \$3.25 and at Sunset Ridge it was \$3.75. In 2015-16, the blue plate lunch price was changed to \$3.75 for both schools and has not increased since then. A La Carte prices have for the most part also remained unchanged for the past five years.

Last year, I surveyed the surrounding elementary districts in the North Shore and Northbrook to better understand our blue plate special price compared to the rest. I discovered we were on the lower end for pricing as the average is around \$4.50. I did not perform a survey of the A La Carte items as some districts do not serve any and the selections vary across districts.

I am including as attachments the following:

1. Survey Results of current blue plate special prices of surrounding districts
2. Examples of expected price increases to select food, packing, and condiments prepared by Organiclife
3. 5-year financials
4. 2019-20 Blue plate special and A La Carte prices
5. 2021-22 Proposed price changes to the blue plate special and select A La Carte items by OrganicLife

For FY 21-22, OrganicLife is proposing to raise the price of the blue plate special to \$4.00 along with increasing the price of a handful of A La Carte items. Certainly lunch is going to look different than prior years and there will be an increase in packaging and condiment packages for the safety of all staff and students.

Labor costs are also at an all-time high with \$25 per hour becoming the new normal for front line hourly work in a post COVID world. In planning for next year, OrganicLife was not having much luck at finding employees willing to work under the \$25 per hour range. They reached back out to our previous employees – Alex/Ivan/Rosa to see if they would be willing to work at a rate of \$18 per hour while also stressing job security and a positive work environment. They also agreed to provide them with a signing and retention bonus which OrganicLife will cover separate from the cost of the contract with the District. The employees have tentatively agreed to this deal but still need to sign the paperwork for it to become final. Essentially, the proposed lunch price increases will help to offset the higher wages we will need to pay in order to attract a qualified staff who will also pass the stringent background checks we require.

Financially the program has remained healthy these past five years however, the current environment is most certainly going to create higher expenses which could eventually lead to a deficit in the program if expense predictions hold true. If this happened, the District's fund balance would need to cover the deficit incurred by the program.

The Board has many options to consider including no change in pricing, increasing all the prices as recommended by OrganicLife, or increasing either only the blue plate special or the A La Carte items.

Recommendation:

For the Board of Education to consider the options presented with the potential to make a recommendation of:

1. Increasing both the price of the blue plate special from \$3.75 to \$4.00 and select A La Carte items
2. Increasing either the blue plate special or select A La Carte items

If the Board chooses not to increase any of the items, then no recommendation or vote is necessary.

Lunch Price Survey Results

	<u>Blue Plate Special</u>	
Sunset Ridge D 29	\$	3.75
Avoca D37	\$	4.50
Winnetka D36	\$	5.00
Glencoe D35	\$	6.50
Kenilworth D38	\$4.25 - \$6.00	
Wilmette D39	\$	3.95
Northbrook D28	\$	3.75
West Northfield D31	\$	4.15
Northbrook/Glenview D30	\$	4.65

OrganicLife Financial Anaylsis

REVENUES		2020-21	2019-20	2018-19	2017-18	2016-17	2015-16
Sales	No Lunch	\$ 161,596.20	\$ 228,139.55	\$ 215,303.25	\$ 185,769.00	\$ 170,734.05	
Free Lunches	Served	\$ 1,556.25	\$ 626.25	\$ 1,121.25	\$ 1,376.25	\$ 2,918.50	
Catering	Due To	\$ -	\$ -	\$ 999.75	\$ 1,438.58	\$ 1,993.55	
Wesley Lunches	COVID	\$ 476.25	\$ 281.25	\$ -	\$ 438.75		
Total Revenues		\$ 163,628.70	\$ 229,047.05	\$ 217,424.25	\$ 189,022.58	\$ 175,646.10	
			5.35%	15.03%	7.62%		
EXPENSES							
Labor Costs		\$ 60,706.45	\$ 79,691.87	\$ 74,229.18	\$ 66,182.87	\$ 76,690.83	
Food Costs		\$ 78,955.78	\$ 99,475.74	\$ 93,529.13	\$ 78,785.91	\$ 75,947.63	
Other Program Costs		\$ 5,727.01	\$ 8,016.63	\$ 7,605.49	\$ 6,615.80	\$ 4,086.82	
Management Fee (8%)		\$ 13,090.31	\$ 18,323.76	\$ 17,393.94	\$ 15,121.82	\$ 14,051.66	
Administration Fee (4.5%)		\$ 7,363.28	\$ 10,307.11	\$ 9,780.39	\$ 8,506.03	\$ 7,904.09	
Misc.		\$ (2,391.40)	\$ (16.52)				
Total Expenses		\$ 163,451.43	\$ 215,798.59	\$ 202,538.13	\$ 175,212.43	\$ 178,681.03	
Profit/(Loss)		\$ 177.27	\$ 13,248.46	\$ 14,886.12	\$ 13,810.15	\$ (3,034.93)	

2019-20*Current***Sunset Ridge School****A La Carte Menu Prices****Blue Plate includes choice of milk, juice cup or small water \$3.75**

HOT ITEMS	PRICE	COLD ITEMS	PRICE
Baked French Fries	\$1.50	Bagel & cream cheese	\$2.00
Bosco Sticks	\$3.00	Deli Sandwich/Sub/Wrap	\$3.25
Burrito	\$3.25	Salad (Large)/Taco Salad	\$3.75
BBQ Rib Sandwich	\$3.25	Salad (Small)	\$1.75
Calzone	\$3.00	Sun butter & Jelly Sandwich	\$2.00
Cheeseburger	\$3.25	String Cheese	\$0.85
Chicken Sandwich	\$3.25	Bento Box	\$4.00
Chicken Tenders	\$3.00		
Egg & Cheese	\$3.00	SNACKS	
Egg Rolls (2)	\$3.00	Chips/Popcorn/Chex	\$1.35
Fried Rice	\$3.00	Fresh Fruit	\$0.75
Garlic Bread	\$1.00	Ice Cream	\$1.00
Grilled Cheese	\$2.50	Small pretzel/Goldfish	\$0.50
Hamburger	\$3.00	Baked goods	\$0.80
Hot dog	\$3.00	Cereal bar	\$1.25
Italian Beef	\$3.25	Welch's Fruit snacks (2)	\$0.80
Meatball Sub	\$3.25	Churros	\$1.00
Nachos (Cheese)	\$2.00		
Pancakes/waffle	\$3.00	BEVERAGES	
Pasta (meat/No Meat)	\$3.25	Water	\$0.70
Pizza	\$3.00	Flavored water (fruit20, Propel, Ice)	\$1.50
Potato skin	\$2.00	Switch/Izzie/V8/Pellegrino	\$1.50
Pretzel Braid/Stuffed	\$3.00	Juice cup	\$0.55
Pretzel 5 oz.	\$2.00	Milk	\$0.55
Pulled Pork	\$3.25	La Croix	\$1.25
Quesadillas	\$3.00		
Sliders	\$3.25		
Soup	\$2.00		
Large Soup	\$4.00		
Tacos	\$3.25		
Tater Tots	\$1.50		
Vegetable Side	\$0.75		
A La Carte	\$3.00		
A La Carte	\$2.00		
A La Carte	\$1.00		
A La Carte	\$0.50		

List is not all inclusive as A La Carte items are subject to change throughout the year

2021-22

Sunset Ridge School

A La Carte Menu Prices (Proposed Price Changes)

Blue Plate includes choice of milk, juice cup or small water \$4.00

HOT ITEMS		PRICE	COLD ITEMS		PRICE
Baked French Fries		\$2.00	Bagel & cream cheese		\$2.50
Bosco Sticks		\$3.00	Deli Sandwich/Sub/Wrap		\$3.50
Burrito		\$3.50	Salad (Large)/Taco Salad		\$4.25
BBQ Rib Sandwich		\$3.25	Salad (Small)		\$2.50
Calzone		\$3.25	Sun butter & Jelly Sandwich		\$2.00
Cheeseburger		\$3.25	String Cheese		\$0.85
Chicken Sandwich		\$3.25	Bento Box		\$4.00
Chicken Tenders		\$3.00			
Egg & Cheese		\$3.00	SNACKS		
Egg Rolls (2)		\$3.00	Chips/Popcorn/Chex		\$1.50
Fried Rice		\$3.00	Fresh Fruit		\$1.00
Garlic Bread		\$1.00	Ice Cream		\$1.50
Grilled Cheese		\$2.50	Small pretzel/Goldfish		\$0.75
Hamburger		\$3.25	Baked goods		\$1.25
Hot dog		\$3.00	Cereal bar		\$1.50
Italian Beef		\$3.50	Welch's Fruit snacks (2)		\$1.00
Meatball Sub		\$3.50	Churros		\$1.00
Nachos (Cheese)		\$2.50			
Pancakes/waffle		\$3.00	BEVERAGES		
Pasta (meat/No Meat)		\$3.25	Water		\$0.75
Pizza		\$3.25	Flavored water (fruit2O, Propel, Ice)		\$1.50
Potato skin		\$2.00	Switch/Izzie/V8/Pellegrino		\$1.50
Pretzel Braid/Stuffed		\$3.00	Juice cup		\$0.55
Pretzel 5 oz.		\$2.50	Milk		\$0.75
Pulled Pork		\$3.25	La Croix		\$1.25
Quesadillas		\$3.25			
Sliders		\$3.25			
Soup		\$2.00			
Large Soup		\$4.00			
Tacos		\$3.25			
Tater Tots		\$2.00			
Vegetable Side		\$1.00			
A La Carte		\$3.00			
A La Carte		\$2.00			
A La Carte		\$1.00			
A La Carte		\$0.50			

List is not all inclusive as A La Carte items are subject to change throughout the year



SUNSET RIDGE SCHOOL DISTRICT 29

525 Sunset Ridge Road • Northfield, Illinois • 60093

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: Board of Education
Dr. Ed Stange, Superintendent

FROM: Tom Beerheide, Chief School Business Official

DATE: April 13, 2021 ^{TRB}

SUBJECT: OrganicLife, LLC Contract Renewal for July 1, 2021 through June 30, 2022

Background:

Although OrganicLife did not operate the food service program this past year due to the COVID pandemic, the tentative plan is for them to return to full service starting August 23, 2021. The lunch program has always been a net break even program and is designed to operate in this manner. They have always provided hot, fresh, and safe meals to our students through the years. The food service program they provide for the District has always been successful, and I am confident this will continue.

Recommendation:

The Finance/Facilities Committee has reviewed this contract renewal and recommends the Board of Education approve the OrganicLife contract to provide food service from July 1, 2021 through June 30, 2022. The contract term is for a one-year period and may be renewed annually by mutual agreement.

**AGREEMENT BETWEEN BOARD OF EDUCATION
OF SUNSET RIDGE SCHOOL DISTRICT 29
AND
ORGANICLIFE, LLC**

THIS AGREEMENT is made as of the 13th day of April, 2021, by and between the Board of Education of Sunset Ridge School District 29 (hereinafter “Board” or “District”) and OrganicLife, LLC (hereinafter “Contractor”).

WITNESSETH:

WHEREAS, District has selected Contractor to provide the services described herein; and

WHEREAS, Contractor desires to provide such services;

NOW, THEREFORE, in consideration of the terms and conditions stated herein, the parties agree as follows:

1. BID SPECIFICATIONS

Contractor shall provide services to the District in accordance with the Advertisement for Bid and Bid Documents dated April 30, 2020 (hereinafter “Bid Specifications”). The Bid Specifications and this Agreement (collectively the “Contract Documents”) shall constitute the full and entire Agreement for the services contemplated hereunder.

2. PAYMENT

In consideration for services provided under the Bid Specifications, the District shall pay to Contractor all sums due and owing and calculated in accordance with the Bid Specifications at the rates set forth on Contractor’s Bid Proposal Form. The total awarded bid amount for each year of the Contract shall be divided into twelve (12) equal payments. Contractor shall submit monthly invoices no later than the 10th of the month following completion of the work from the previous month pursuant to the Bid Specifications and the District shall pay said invoices within the applicable period identified in the *Illinois Local Government Prompt Payment Act*. Contractor shall reflect on the invoice the sums to be deducted for services not performed in accordance with the Bid Specifications.

3. TERM

The period of the initial contract shall be for one (1) year beginning July 1, 2021 ending June 30, 2022. Both Parties may mutually agree to renew the Contract in writing thereafter, on a year-to-year basis. The compensation to be paid by District to Contractor employees during the extension periods, if any, shall be increased by CPI for all urban consumers for all items published by the U. S. Department of Labor (CPI-U) ending December 31st unless an adjustment is negotiated between the District and the Contractor. The agreement cannot

be assigned by either party without the written consent of the other. Notwithstanding the foregoing, the Food Service Agreement may be terminated in accordance with the Food Service Agreement's termination provisions.

4. **PLACE OF CONTRACT**

This Agreement shall be deemed to be made in and shall be construed in accordance with the laws of the State of Illinois.

5. **SPECIFIC EMPLOYMENT TERMS**

Contractor shall offer available employee positions to qualified School District employees whose employment will be terminated because of this Agreement with the Contractor. Contractor shall comply with a policy of nondiscrimination and equal employment opportunity for all persons and take affirmative steps to provide equal opportunity for all persons.

6. **SAVINGS CLAUSE: INTENT**

In the event any provision specified herein is determined by a court of competent jurisdiction to be illegal, void or in contravention of any applicable law, the remainder of the Agreement shall remain in full force and effect.

Contractor shall not assign this Agreement without prior written consent of the District. This Agreement is not intended to, and does not, confer any right or benefit upon any third or other party other than the Contractor and District. No other party other than the Contractor and District, or their successors or assigns, shall have any right or standing to enforce or pursue legal action to enforce this Agreement.

7. **EQUIPMENT AND SUPPLIES**

If the Contractor proposes to provide equipment and supplies, the Contractor represents and affirms that it is required to purchase and provide all required equipment and supplies as set forth in the Contract Documents. Failure to comply with the equipment and supplies obligations as set forth in the Contract Documents, including, but not limited to, the use of New Equipment, as defined in the Contract Documents, shall constitute a breach of the Agreement.

8. **INDEMNIFICATION**

The Contractor shall protect, defend, hold harmless and indemnify the Board and the District, its Board Members, officers, agents, volunteers, and employees from and against any and all claims, actions, liabilities, losses and expenses, including court cost and attorney's fees, allegedly or actually arising out of or incidental to the work, services or activities of the Contractor in connection with any aspect of the work performed (or failed to be performed) pursuant to this Agreement. This indemnification shall include,

but shall not be limited to, coverage for actions related to injury or death to persons, damage to or loss of property of the District or third parties, or imposition of fines or penalties on the District by a governmental agency. The indemnification obligation under this paragraph shall not be limited in any way by any limitations on the amount or type of damages, compensation or benefits payable by or for the contractor or any subcontractor under workman's compensation acts, liability benefit acts or other employee benefit acts. Furthermore, the contractor hereby agrees to hold Sunset Ridge School District 29, its Board of Education, its agents and employees harmless and to indemnify them against and to reimburse them for any loss damage, fines, costs or expenses together with reasonable attorney's fees, which might incur by reason of the failure of the contractor to observe and comply with any and all statutes and ordinances.

9. **FOIA**

As an independent contractor of SFA, records in the possession of FSMC related to this Agreement may be subject to the Illinois Freedom of Information Act ("FOIA"), 5 ILCS 140/5-1 et seq.; 5 ILCS 140/7(2). FSMC, at FSMC's cost, shall immediately provide SFA with any such records requested by SFA to timely respond to any FOIA request received by SFA. SFA will review all such records to determine whether FOIA exemptions apply before disclosing the records, such that information properly exempt as proprietary or prohibited from release by other laws or exempt for other reasons will not be released. If FSMC refuses to provide a record that is the subject of a FOIA request to SFA and the Attorney General or a court of competent jurisdiction subsequently requires the release of the record or penalizes SFA in any way, FSMC shall reimburse SFA for all costs, including attorneys' fees, incurred by SFA related to the FOIA request and records at issue.

10. **STUDENT RECORDS; CONFIDENTIALITY**

FSMC shall comply with all applicable provisions of federal and state laws and regulations, including without limitation the Illinois School Student Records Act and the Family Educational Rights and Privacy Act (FERPA) in their current and amended forms and all corresponding regulations. All records shall be the sole property of SFA and shall be maintained at SFA's location in accordance with all applicable State and federal laws and regulations.

11. **ASSIGNMENT**

The Services contemplated under this Agreement are deemed to be in the nature of personal services. The Contractor shall not assign this Agreement without the prior written consent of the Board. The Parties agree that assignment by the Contractor of any sums due and owing to the Contractor under this Agreement shall not constitute an assignment of the Agreement.

12. **CONFLICT OF TERMS**

In the event any term or provision of this Agreement conflicts with a term or provision of another, the term or provision of this Contract, then the Bid Documents and any Addenda shall prevail over all other documents.

13. **SCHOOL CLOSURE**

If schools are or will be closed for five student attendance days or more in any two week period due to a cause beyond the School District's reasonable control, including acts of war, acts of God, acts of terrorism, earthquake, flood, embargo, riot, sabotage, labor shortage or dispute, pandemic, governmental act, or failure of the Internet, the School District and Contractor may amend the Agreement to account for appropriate payment related to the services actually provided by the Contractor during the school closure. If the parties are unable to reach agreement, the School District may terminate the agreement without cause after providing 14 days written notice to Contractor.

14. **COMPLETE UNDERSTANDING**

This Agreement sets forth all of the promises, agreements, conditions, and understandings between the Parties relative to the subject matter hereof, and no other promises, agreements, or understandings, whether oral or written, expressed or implied, exist between the Parties.

15. **AMENDMENTS**

No subsequent alteration, amendment, change, addition, deletion, or modification to this Agreement shall be binding upon the Parties hereto unless reduced to writing and duly authorized and signed by each of them.

16. **COMPLIANCE WITH LAWS**

Contractor shall comply with all federal, state, and local laws, rules, regulations, and ordinances applicable to the Services provided hereunder.

17. **TERMINATION**

The Board reserves the right to terminate this Agreement with or without cause at any time during any contract period by giving the Contractor not less than thirty (30) days prior written the notice. In the event that this Agreement is terminated, the Contractor shall only be entitled to fees for services provided up to the date of termination. In no event shall the Contractor be entitled to consequential or incidental damages or lost profits as a result of the termination of this Agreement.

18. **RIGHT TO EXCLUDE**

The Board retains the sole right to exclude any employee of the Contractor for any reason at any time from school property.

19. **ILLINOIS USE TAX**

As required by the Illinois *School Code* (105 ILCS 5/10-20.21), a condition of this Agreement is that the Contractor and its affiliates collect and remit Illinois Use Tax on all sales of tangible personal property into the State of Illinois in accordance with the provisions of the Illinois *Use Tax Act* regardless of whether the Contractor or its affiliate is a “retailer maintaining a place of business within this State” as defined in Section 2 of the *Use Tax Act*.

20. **STATUS OF CONTRACTOR**

Employees of the Contractor shall not be deemed to be employees of Board, but shall remain employees of the Contractor.

21. **NOTICES**

Notices pursuant to this Agreement shall be in writing and deposited in U.S. mail, postage prepaid, or by registered or certified mail, or emailed effective upon delivery. Notices to the District shall be addressed to:

Chief School Business Official
Sunset Ridge School District 29
525 Sunset Ridge Rd.
Northfield, IL 60093
Beerheidet@sunsetridge29.org

Notices to the Contractor shall be addressed to:

Facsimile: () -

District or Contractor may change its address of record for receipt of official notice by giving the other party written notice of such change and/or any necessary delivery instructions.

22. **PRESENCE OF CHILD SEX OFFENDERS ON SCHOOL PROPERTY**

Contractor acknowledges that pursuant to Section 11-9.3 of the *Criminal Code* (720

ILCS 5/11-9.3), it is unlawful for a child sex offender to knowingly be present on school property when persons under the age of 18 are present without specific notification to and permission of the Superintendent or Board of Education. Child sex offenders found to be present on school property without permission will be considered trespassers and will be prosecuted in accordance with Illinois law. Contractor shall ascertain that its employees and employees of subcontractors are notified of this law and that said employees are directed to notify Contractor if they have been convicted of a sex offense restricting their presence on school property. Contractor will then provide appropriate and immediate notification to District.

23. ALCOHOL AND TOBACCO USE PROHIBITED

In accordance with state and federal law and Board of Education policy, the use of alcohol and any tobacco products on school property is prohibited.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement in duplicate the day and year first written above.

ORGANICLIFE, LLC

**BOARD OF EDUCATION OF
SUNSET RIDGE SCHOOL DISTRICT 29**

BY: _____

BY: _____

ITS: _____

ITS: _____

ATTEST:

ATTEST:

BY: _____

BY: _____

ITS: _____

ITS: _____




SUNSET RIDGE SCHOOL DISTRICT 29

525 Sunset Ridge Road • Northfield, Illinois • 60093

847 881 9400 • Fax: 847 446 6388 • www.sunsetridge29.org

Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: First Reading of New Board Policy 706

Attached is a draft of a new District 29 Board of Education Policy (706) entitled Use of Educational Technology: Student Data Privacy and Security.

The language for the policy was derived from the Illinois Association of School Boards' PRESS Policy Service and is intended to ensure compliance with the new Student Online Personal Protection Act (SOPPA).

The draft policy was reviewed by the Policy Committee and will be presented for a First Reading at the April 13, 2021 Board of Education meeting.

Please contact me if you have any questions.

STUDENTS

Use of Educational Technologies: Student Data Privacy and Security

Educational technologies used in the District shall further the objectives of the District's educational program, as set forth in Board policy. The Superintendent shall ensure that the use of educational technologies in the District meets the above criteria.

The District and/or vendors under its control may need to collect and maintain data that personally identifies students in order to use certain educational technologies for the benefit of student learning or District operations. Federal and State law govern the protection of student data, including school student records and/or *covered information*. The sale, rental, lease, or trading of any school student records or covered information by the District is prohibited. Protecting such information is important for legal compliance, District operations, and maintaining the trust of District stakeholders, including parents, students and staff.

Definitions

Covered information means personally identifiable information (PII) or information linked to PII in any media or format that is not publicly available and is any of the following: (1) created by or provided to an operator by a student or the student's parent/guardian in the course of the student's or parent/guardian's use of the operator's site, service or application; (2) created by or provided to an operator by an employee or agent of the District; or (3) gathered by an operator through the operation of its site, service, or application.

Operators are entities (such as educational technology vendors) that operate Internet websites, online services, online applications, or mobile applications that are designed, marketed, and primarily used for K-12 school purposes.

Breach means the unauthorized acquisition of computerized data that compromises the security, confidentiality or integrity of covered information maintained by an operator or the District.

Operator Contracts

The Superintendent or designee designates which District employees are authorized to enter into written agreements with operators for those contracts that do not require separate Board approval. Contracts between the Board and operators shall be entered into in accordance with State law and Board policy 4:60, *Purchases and Contracts*, and shall include any specific provisions required by State law.

Security Standards

The Superintendent or designee shall ensure the District implements and maintains reasonable security procedures and practices that otherwise meet or exceed industry standards designed to protect covered information from unauthorized access, destruction, use, modification, or disclosure. In the event the District receives notice from an operator of a breach or has determined a breach has occurred, the Superintendent or designee shall also ensure that the District provides any breach notifications required by State law.

STUDENTS

LEGAL REF.: 20 U.S.C. §1232g, Family and Educational Rights and Privacy Act, implemented by 34 C.F.R.
Part 99.
105 ILCS 10/, Ill. School Student Records Act.
105 ILCS 85/, Student Online Personal Protection Act.

APPROVED: May 2021
Page 2 of 2

NSSD LEADERSHIP COUNCIL MEETING

March 10, 2021

RECOGNITION



Jakayla Vinson, Township High School District 113 Transition student, and Jan Garcia, NSSD Employment Specialist at 'Chew on This'

Ms. Lynn Clarke, Director of Instruction, and Sheena Watterson, Learning Coordinator, honored the work of Jakayla Vinson, Township High School District 113 Transition student, and Jan Garcia, NSSD Employment Specialist, for their work developing the Transition microbusiness 'Chew on This: Doggie Delights.' Throughout Jakayla's high school vocational training she was drawn toward food services. She was active in the development of the microbusiness and continues to work in production. Jakayla joined the Leadership Council meeting and spoke about her experiences making and selling dog treats through several local businesses. Chew on This: Doggie Delights are sold at six locations in NSSD communities.

Superintendent's Report

Site Visits & District Outreach (Unity)

Dr. Kurt A. Schneider shared that NSSD completed a systems assessment with a member district; he led the process with Dr. Kristen Ninni, Assistant Superintendent for Learning and Innovation.

Compliance Review Update

The final part of the Regional Office of Education compliance audit took place on March 8th. In addition to this compliance portion, the cooperative provided information regarding Professional Learning and Professional Licensure to the Regional Office, and looks forward to sharing the results of the audit in the future.

State Complaint Process Completed

The final quarterly meeting with ISBE regarding the state complaint took place, and NSSD received a letter from ISBE outlining the successful completion of the corrective actions.

Transportation Agreement

Pursuant to discussions with the Finance Committee and stakeholders, NSSD administration is exploring extending the cooperative's current contract with Septran. Preliminary conversations have commenced with the goal of presenting an extension for review at the Finance Committee and stakeholder meetings in early April.

Institute Day Update

Lindsay Kiraly, Director of Professional Learning and Coaching, and her team organized the virtual Institute Day on March 1, 2021. Staff members and Svetlana Popovic of HumanEx led sessions on the topics of climate and culture, branding, and innovation.

Nursing Staff Kudos

Throughout the pandemic, the cooperative has had outstanding leadership from Ingrid Thompson, Coordinator of Health Services, and the entire NSSD nursing staff. This group of professionals have

remained current on all the policies and procedures related to COVID-19. Their hard work and dedication during these challenging times is much appreciated.

FY21 Budget Update - Next Steps

At the February Leadership Council meeting, the current status of the FY21 budget was discussed as an informational item. Two major budget updates directly related to the pandemic were provided: COVID-19 costs and program enrollment/guaranteed student placement reductions. At that meeting, NSSSED administration shared the projected deficit as of January, specifically emphasizing that information was a draft, and additional feedback would be gathered at an upcoming superintendent meeting.

The NSSSED superintendents met with NSSSED administrators on February 17, 2021. A slide presentation was provided and problem solving occurred. Feedback from the superintendents was discussed with Leadership Council President Sands, Vice President Ed Feld, and NSSSED CSBO Julie Dillon. The next step in the process will be an Advisory Committee meeting, followed by discussions at stakeholder meetings in April, with a final recommendation made to the NSSSED Governing Board at the April meeting.

Articles of Agreement - Policy Committee Update

At the February Policy Committee meeting, the topic of the Articles of Agreement was an information item. The committee began discussing ways to strengthen language around such areas as communication, leadership transitions, and service withdrawals. This topic will be discussed again later in the year and summer once Leadership Council member transitions have taken place.

CSBO Search Process Update

As was communicated earlier this past week, Chief School Business Official Julie Dillon has resigned effective at the end of the school year. The administration determined that maintaining the CSBO position, and its current structure within the Department of Operations, is critical to the success of the organization. Search consultant Dr. Gary Zabilka has agreed to return to lead the process for finding a replacement; working with him again will allow the search to move forward expeditiously given his familiarity with the cooperative and skills of person needed.

Learning Update

Dr. Ninni provided an update on teaching and learning in all program and service areas. The presentation focused on instructional strategies, academic, and social emotional growth data. Dr. Ninni also shared an update regarding the progress toward the building of a framework for Social and Emotional Learning.

Forecast Meeting Update

Dr. Ninni and Ms. Julie Dillon, Chief Financial Officer, provided a summary of the Forecast meetings. The summary focused on major themes that emerged during the Forecast meetings and beyond to the February 1st commitment date. Ms. Dillon added that data received from the Forecast meetings is critical to development of the budget noting that budget details will be provided at the meeting in April.

Technology Review Update

Ms. Mary Morgan Ryan, Assistant Superintendent for Technology, Communication and Data Services, shared that the cooperative is narrowing the scope of a planned technology review to focus on cybersecurity and student data privacy. The review has been moved to next school year for budgetary

purposes.

FOIA Requests

Mr. Andy Piper, Assistant Superintendent for Human Resources, shared responses to three Freedom of Information Act requests the district received since the last Leadership Council meeting.

Election of Officers

The Governing Board announced the following slate of officers for 2021-2022 to be voted on in April: Suzanne Sands, President; Natalie Jachtorowycz, Vice President, and Maxie Clarke, Secretary. The Governing Board also appointed the following members to the Advisory Committee: Suzanne Sands, Chair; Natalie Jachtorowycz, Vice Chair; Maxie Clarke, Secretary, and Jodi Shapira, HS Representative. The superintendents appointed to the Leadership Council and the Advisory Committee are Dr. Trisha Kocanda, New Trier Region; Dr. Lisa Leali, Northern Region; and Dr. Dane Delli, Northfield Region.

Lease Renewal Approved: Revere Drive

At the request of the Leadership Council, Ms. Julie Dillon, revisited the lease agreement for North Shore Academy Elementary and requested a one year term rather than two years as originally presented. The Leadership Council approved the revised lease agreement.

Next Leadership Council Meeting: April 14, 2021 at 7:00 p.m

March 24, 2021

Sunset Ridge SD 29 Board of Education
C/o Mr. Adelbert Spaan, Board of Education
President
Dr. Edward Stange, Superintendent
525 Sunset Ridge Rd.
Northfield, IL 60093-1025

Dear Members of the Board of Education and Dr. Stange:

Thank you for your recent participation in a Starting Right board workshop on March 22, 2021. The group engaged in thoughtful conversation regarding the Six Foundational Principles of Effective Governance. Having the candidates participate in the training was a good opportunity for them to understand what board governance entails. We did not cover the Board Protocols. Once the new team is in place, I would encourage a conversation around the Protocols. The purpose of the conversation would affirm the team understands the Protocols.

As the group was interested in the two-way conversation with the community, I suggested an article. You can find it [here](#).

Your district will receive an invoice for the session in the amount of \$400.

Thank you for your time and dedication to this vital work. I enjoyed working with your governance team. I look forward to working with you all again.

Sincerely,

Dee Molinare

Dee Molinare, Ed.D.
IASB Field Services Director
dmolinare@iasb.com

PLEASE REPLY TO:

☐ 2921 Baker Drive
Springfield, Illinois
62703-5929
217/528-9688
Fax: 217/528-2831

☐ One Imperial Place
1 East 22nd Street
Suite 20
Lombard, Illinois
60148-6120
630/629-3776
Fax: 630/629-3940

OFFICERS

Thomas Neeley
President

Simon Kampwerth Jr.
Vice President

Joanne Osmond
Immediate Past President

Linda Eades
Treasurer


Thomas E. Bertrand, Ph.D.
Executive Director

Starting Right: Creating the New Governance Team

Sunset Ridge SD 29
March 22, 2021



Facilitated by:
Dee Molinare, Ed.D.
Field Services Director



*The vision of the Illinois
Association of School Boards is
excellence in local school
governance in support of
quality public education.*

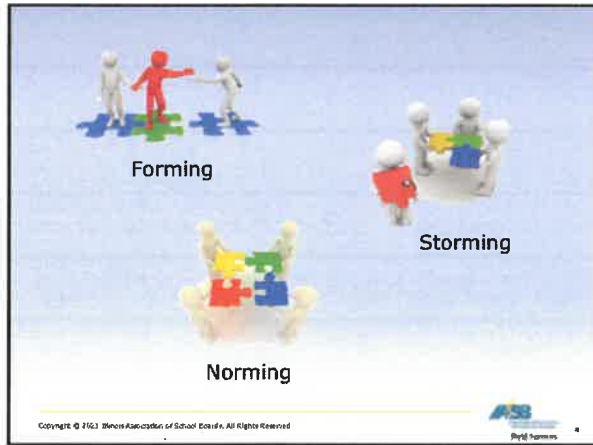
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Foundational Principles of Effective Governance

1. The Board Clarifies the District Purpose
2. The Board Connects with the Community
3. The Board Employs a Superintendent
4. The Board Delegates Authority
5. The Board Monitors Performance
6. The Board Takes Responsibility for Itself



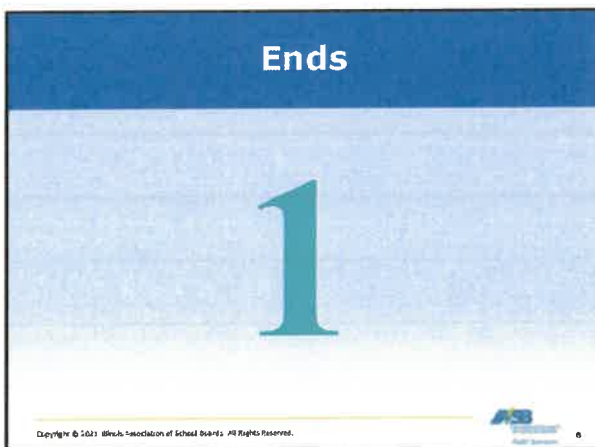

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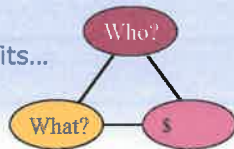




The Board Clarifies District Purpose

The Board defines, articulates, and re-defines ends to answer the "triad" question:

1. Who...
- 2....gets what benefits...
- 3....for how much?



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Board Work

The role of the board is to:

- Govern the school district
- Answer the questions, "**who? what? and how much?**"
- Decide by voting at a convened meeting (guiding the superintendent with one voice)
- Identify intended results

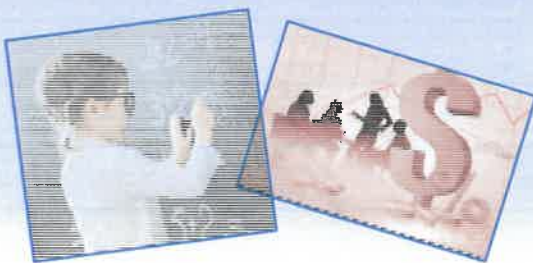
Board Work = ENDS

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Two Key Concerns



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Superintendent Work

The role of the superintendent is to:

- Manage the school district
- Answer the questions "how? when? where? and by whom?"
- Recommend and implement
- Lead the staff to improved district performance and compliance with board policy

Superintendent Work = MEANS

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Board/Superintendent Roles

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Goal Alignment

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The Board Connects with the Community

- *Owner concerns*
 - Board sits in trust for the owners
- *Customer concerns*
 - Board directs customer concerns to Superintendent and staff

NOT and work!

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The Board Connects with the Community

- Board in touch with owners' concerns and values
 - Serves the public good
 - Is not overly influenced by special interests

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A Balcony Perspective

“systems thinkers point of view”

A space to reflect away from the action:

- ✓ See the whole dance floor
- ✓ Consider the BIG PICTURE; ask tough questions
- ✓ How does the School Board communicate with the participants on the dance floor

Richard Broholm

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Foundational Principles of Effective Governance



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22

The Board Employs a Superintendent

Board and Superintendent relationship

- Mutual respect
- Clear understanding of roles, responsibilities, and expectations



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The Board Employs a Superintendent

Employs **one** person

- District performance
- Compliance with written board policy

With accountability comes empowerment



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Board Employs a Superintendent

Board and superintendent should thoughtfully craft:

- Superintendent employment contract
- Job description
- Ongoing assessment
- District goals

With a reliance on written board policy

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Foundational Principles of Effective Governance



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The Board Delegates Authority

Delegates the authority to

- Manage the district
- Provide leadership for the staff

Through written board policy

- District ends
- Operating parameters



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Delegating Authority

Boards should
focus on the what and
let staff focus on the how !

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Foundational Principles of Effective Governance

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KNOWLEDGE

↑
INFORMATION INFORMATION INFORMATION
↑ ↑ ↑
DATA DATA DATA DATA
↑ ↑ ↑ ↑ ↑

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Board Data

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Management Data

\$100% Percent of Low 25% Ranking Learning Objectives and Free or Reduced Lunch

Ranking	Free or Reduced Lunch	Current Year Percent
100%	100%	100%
99%	99%	99%
98%	98%	98%
97%	97%	97%
96%	96%	96%
95%	95%	95%
94%	94%	94%
93%	93%	93%
92%	92%	92%
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9%	9%	9%
8%	8%	8%
7%	7%	7%
6%	6%	6%
5%	5%	5%
4%	4%	4%
3%	3%	3%
2%	2%	2%
1%	1%	1%

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Monitoring Performance

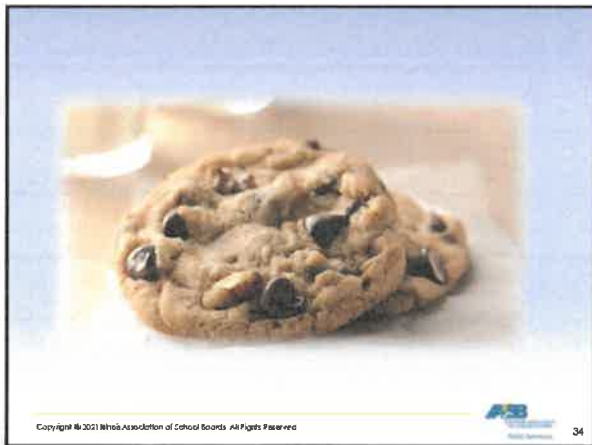
Did we get the results we intended?

NOT

Did they do it the way I wanted it done?

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The Board Takes Responsibility For Itself

Good governance requires the board be responsible for:

- Itself
- Its processes
- Contributions
- Continuity of leadership

A blue-bordered icon of a gavel, symbolizing authority and responsibility.

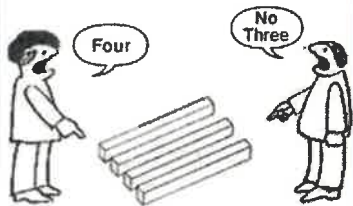
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Board Work: Modeling Attitudes and Values

It is really confusing!!!



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Board Work: Modeling Attitudes and Values

Dialogue vs Debate

1. Many people have pieces to the answer
2. More than one solution may exist

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Strong Communication Leads to Effective Governance

Creating an effective governance team depends on:

- Strong, ongoing communication
- Respect for diverse opinions
- Agreed upon operating protocols/agreements

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Board Protocols (Agreements)

- A set of operating procedures
- A framework for interaction
- Provide a clear direction
- Provide structure

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Next Steps

To Do List:

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

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Thank You!

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2921 Baker Drive
Springfield, Illinois 62703-5929
217/528-9688
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1 East 22nd Street, Suite 20
Lombard, Illinois 60148-6120
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SUNSET RIDGE SCHOOL DISTRICT 29

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

ENROLLMENT REPORT

April 13, 2021

January 11, 2021 - March 12, 2021

<u>Grade</u>	<u>Sections</u>	<u>In-Person/ Remote</u>
K	(14/2, 13/4, 15/1, 12/3)	54/10
1	(15/2, 15/2, 14/3)	44/7
2	(12/4, 17/0, 15/1)	44/5
3	(15/1, 13/2, 12/3)	40/6

**Totals: 182/28
(87% In-Person)**

April 7, 2021 - June 8, 2021

<u>Grade</u>	<u>Sections</u>	<u>In-Person/ Remote</u>
K	(15/1, 16/1, 15/1, 15/0)	61/3
1	(15/2, 15/2, 15/2)	45/6
2	(14/2, 17/0, 15/1)	46/3
3	(15/0, 14/1, 13/2)	42/3

**Totals: 194/14
(93.3% In-Person)**

<u>Grade</u>	<u>Sections</u>	<u>In-Person/ Remote</u>
4	(12/3, 16/0, 13/3)	41/6
5	(14/1, 14/1, 15/2)	43/4
6	(12/0, 10/2, 9/5, 11/0)	42/7
7	(12/6, 11/2, 11/3, 15/0)	49/11
8	(10/0, 13/1, 13/1, 13/0)	49/2

**Totals: 224/30
(88.1% In-Person)**

<u>Grade</u>	<u>Sections</u>	<u>In-Person/ Remote</u>
4	(13/2, 14/1, 14/2)	41/5
5	(15/0, 15/0, 17/0)	47/0
6	(12/0, 11/1, 14/0, 11/0)	48/1
7	(18/0, 14/1, 11/0, 15/0)	58/1
8	(9/1, 13/1, 14/0, 13/0)	49/2

**Totals: 243/9
(96.4% In-Person)**



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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: 2020-2021 Staffing Update

This following delineates staffing matters for the 2020-2021 school year.

Posted Vacancies

7th Grade English/Language Arts Teacher

Proposed Actions

Employment - Ryan Czok (Network Manager/Data Security Specialist)

Leave of Absence - Anna Nikolopoulos (Teaching Assistant)

Approved

Employment of Teaching Assistants

Anlondra Navarro, Rosemary Prommer, Katharine Schmidt, Angelena Colon, Monika Shah, Sean Hardiman, Michele Girdon

Resignation of Teaching Assistants

Joy Kunny, Amy Oyer, Alicia Cohen

Employment of Certified Staff

Gloria Ramos (Sunset Ridge School Spanish Teacher)

Marci Peck (Sunset Ridge School Nurse)

Carly Cohen (7th Grade Student Services Teacher)

Kathleen Downs (School Psychologist Intern)

Margaret Michalek (Kindergarten Teacher)

Jillian Wiedrich (1st Grade Teacher)

Betsy Swanson (Sunset Ridge Art Teacher)

Shannon Tremont (Sunset Ridge Math Teacher)

Resignation of Certified Staff

Amanda Martinsen (Junior High Math Teacher)

Linda Curry (Sunset Ridge School Nurse)

Evelyn Levin (Sunset Ridge School Spanish Teacher)

Andrienne Handelman (7th Grade English/Language Arts Teacher)

Retirement of Certified Staff

Lynn Horne (Sunset Ridge Art Teacher)

Transfer of Certified Staff

Matt Wilkinson (Advanced Learning Program Teacher – Humanities)

Hillary Davis (2nd Grade Teacher)

Leave of Absence

Caitlyn Leary (3rd Grade Teacher) – September 2020

Kellie Johnson (Middlefork Library) – October 2020

Kim Albright (Computer Science) – October 2020

Sarah Dongsavang (2nd Grade Teacher) – November 2020

Jordan Bauer (Student Services Teacher) – January 2021



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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: Full Day Kindergarten Proposal

At the March 2021 Board of Education meeting, the Board discussed the possibility of moving to a full-day Kindergarten program for the 2021-2022 school year. At that time, the Board directed the administrative team to return to the April 13, 2021 Board of Education meeting with a proposal including the proposed parameters of a full-day Kindergarten program.

Attached is a proposal developed by Middlefork Principal Mrs. Jennifer Kiedaisch and her Kindergarten team. As you will see in the attached proposal, the full day Kindergarten program would operate starting on the first day of school, include 6 hours and 30 minutes of instruction, and emphasize a blend of academic instruction, structured/unstructured play, and opportunities for creative expression.

I look forward to discussing the proposal at the April 13, 2021 Board of Education meeting.

Please contact me if you have any questions.



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Cultivating a learning community that engages the hearts and minds of students, one child at a time

To: Dr. Edward J. Stange, Superintendent

From: Jennifer Kiedaisch, Principal of Middlefork School

Date: April 13, 2021

Re: Kindergarten Program Proposal

The following memo is intended to communicate the programming options for Full-Day Kindergarten program beginning in the 2021-2022 school year.

As we look to effectively adding one hour of instruction to our Kindergarten day, we consider the needs of the whole child. Our District vision for Kindergarten includes a balance of play-based learning and core academic instruction. Our parents have articulated their desire for social-emotional learning, core academic learning and play in Kindergarten. In a full-day Kindergarten program, we seek to offer our students more time for core academics, more time for play-based learning, more time for unstructured play and more time for instruction in the specials' area classes. Specifically, we would like to offer our Kindergarteners at least 2 specials' classes per day of at least 30 minutes per specials' class.

The options for programming originated from conversations with the Kindergarten teaching team, District 29 parent surveys and data from other New Trier High School sender schools.

	Typical Program	Option A	Option B	Option C
Daily Schedule	8:30 am-1:50 pm	8:30 am-3:00 pm	8:30 am-3:00 pm	8:30 am-3:00 pm
Total Minutes Per Week	1600	1950	1950	1950
Core Academics	1040	1100	1100	1100
Play-Based Learning	100	150	150	150
Lunch	150	150	150	150
Recess	150	250	250	250
PE	60	90	90	90
Learning Center	30	30	30	30
Art	10	60	60	60
Music	40	60	60	60
Spanish	20	60	30	0
Computer Science	0	0	30	30
Drama	0	0	0	30

*All listing are minutes per week (MPW) of instruction

In sum, my recommendation is to move forward with “Option C”. This recommendation is based on the desire to devote more time to computer science and creative expression in Kindergarten. Instead of keeping computer science mainly as an optional, extracurricular activity, I would like to see our Kindergarten students develop critical thinking skills, computational skills, problem-solving skills and engineering skills through weekly instruction in computer science. Kindergarten students are naturally curious individuals who would thrive with hands-on computer science activities built into their regular schedule. In addition, Middlefork School has the Makerspace, physical resources and curriculum to implement such programming. In addition, I believe that our Kindergarten students would benefit from drama instruction that incorporates artistic, literacy and social emotional learning skills. Drama class would allow our students to hone their communication and interpersonal skills and to exercise their bodies through creative expression.

Thank you for your consideration.




SUNSET RIDGE SCHOOL DISTRICT 29

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: District 29 Board of Education

FROM: Edward J. Stange 

DATE: April 13, 2021

SUBJECT: Summer 2021 Programming Proposal

In an effort to ensure that District 29 students are in the best position for a 2021-2022 school year, we would like to propose the implementation of a “Jump Start to 2021-2022” summer academic program for our students.

An overview of the general logistics is provided below for your review:

- Dates: August 2, 2021 – August 13, 2021
- Times: 9: 00 a.m. – 12:00 p.m.
- Grade Levels: K-8
- Location: Middlefork and Sunset Ridge Schools
- Programming: English Language Arts & Mathematics
- Staffing: Instruction provided by District 29 Staff
- Fee Structure: Free of Charge (Funding Through CARES Act)

I look forward to discussing this option for our students at the April 13, 2021 Board of Education Meeting.

Please contact me if you have any questions.



SUNSET RIDGE SCHOOL DISTRICT 29

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

TO: Board of Education
Dr. Ed Stange, Superintendent

FROM: Tom Beerheide, Chief School Business Official

DATE: April 13, 2021 *TRB*

SUBJECT: District 29 Unaudited Monthly Financial Summary

The financial summary through March is as follows:

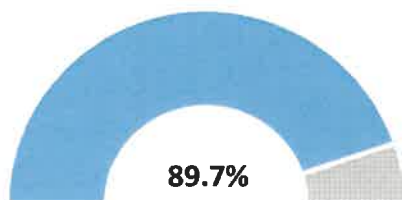
Revenue Sources	Highlights Compared to Last Year Same Time Period
Local Property Taxes	Although Spring tax due date was pushed back to May 3, 2021, District collected more than anticipated in March; still forecasting to collect approximately \$1.4M
CPPRT	Similar to last year
Investment Earnings	Drop in interest rates and outlook not favorable into next year
Other Local Revenue	Significantly lower; will not be collecting any lunch receipts this year
State Revenue	Similar to last year
Federal Revenue	None collected in March
Expenditures by Object	
Salaries	Slightly higher than last year through March; limited stipend payments this year due to COVID
Benefits	Similar to last year;
Purchased Services	Significantly down from a year ago due to no lunch or transportation service costs incurred to date
Supplies	Higher than last year due to PPE purchases
Capital Outlay	Down significantly due to no Middlefork construction costs; March activity – tech capital purchase of scheduled iPad refresh for Middlefork
Tuition/Other	Higher this year due to change in payment schedule to NSSD

Sunset Ridge School District 29

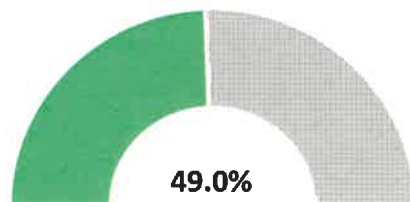
Operating Funds (Ed, O & M, Trans, IMRF/SS, Working Cash, Tort)

REVENUES - For the Period Ending march 2021

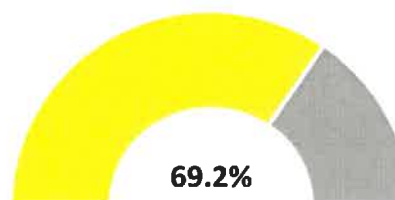
Actual YTD Local Taxes



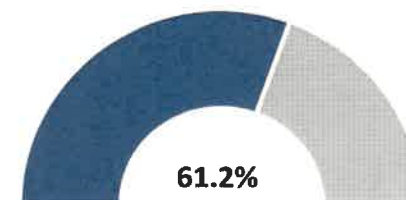
Actual YTD Other Local Revenue



Actual YTD State Revenue



Actual YTD Federal Revenue

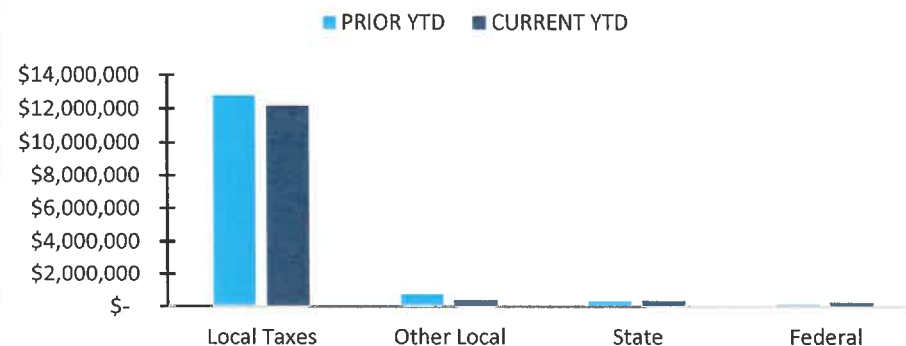


Sources of Revenue YTD

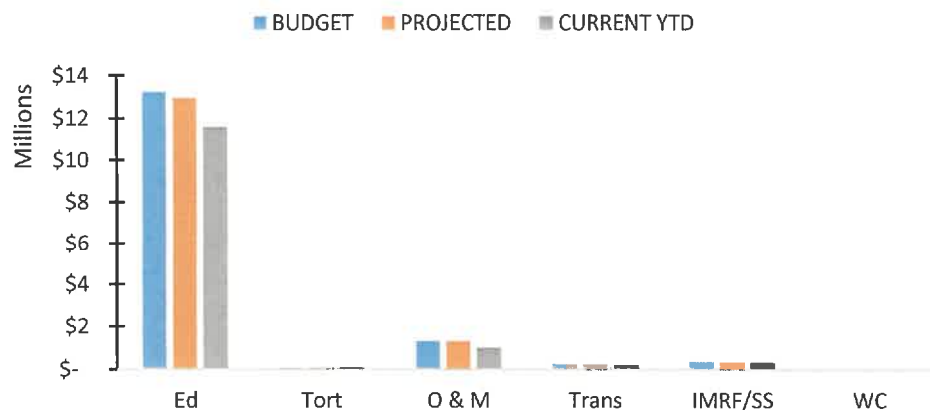
Local Property Taxes	\$ 12,210,094
CPVRT	\$ 80,100
Investment Earnings	\$ 43,216
Other Local Revenue	\$ 227,847
State Revenue	\$ 342,095
Federal Revenue	\$ 244,952

Percent of Total Revenue YTD 86.4%

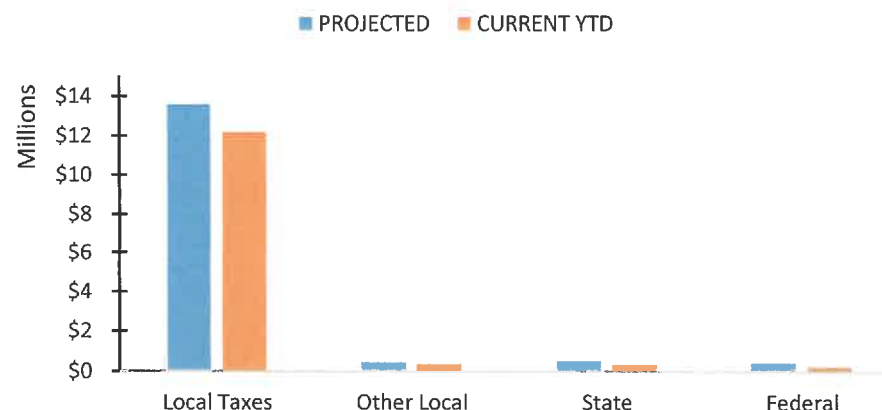
Revenues by Source



Revenues by Fund



Revenues by Source

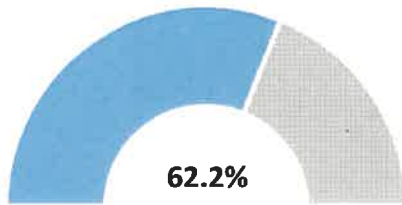


Sunset Ridge School District 29

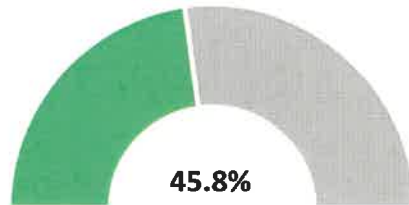
Operating Funds (Ed, O & M, Trans, IMRF/SS, Working Cash, Tort)

EXPENDITURES - For the Period Ending March 2021

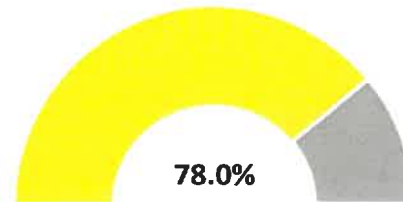
Actual YTD Salaries/Benefits



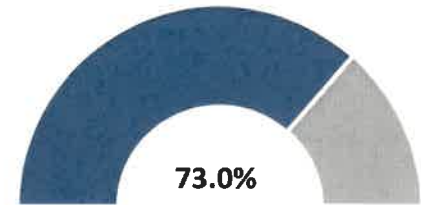
Actual YTD Purchased Services



Actual YTD Supplies



Actual YTD Cap Outlay/Other

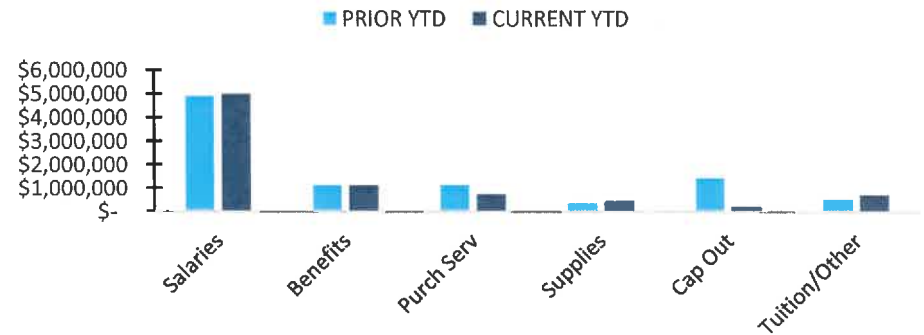


Expenditures by Object YTD

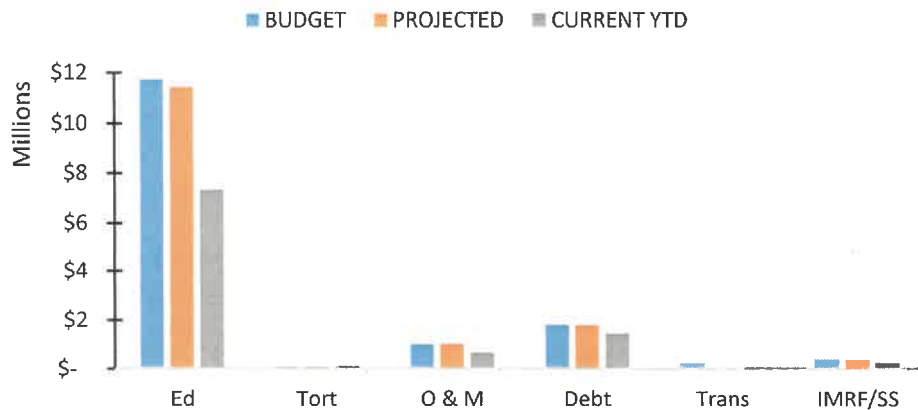
Salaries	\$ 5,030,086
Benefits	\$ 1,138,256
Purchased Services	\$ 742,377
Supplies	\$ 432,033
Capital Outlay	\$ 218,174
Tuition/Other	\$ 713,758

Percent of Total Expenditures YTD 61.9%

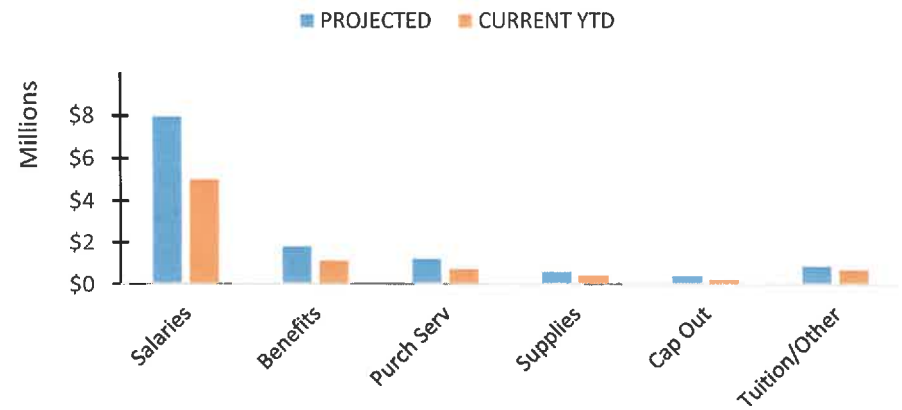
Expenditures by Object



Expenditures by Fund



Expenditures by Object

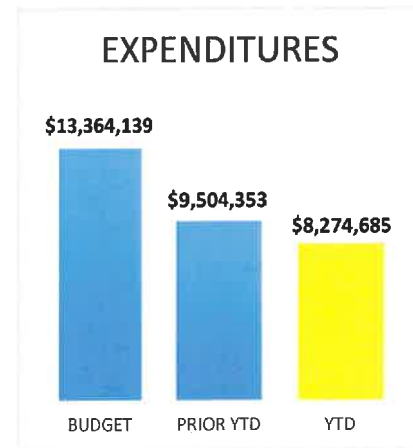
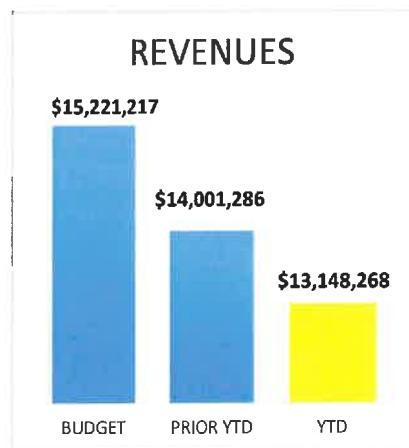


Sunset Ridge School District 29
Summary Statement of Revenues and Expenditures
Operating Funds (Ed, O & M, Trans, IMRF/SS, Working Cash, Tort)
March 2021

REVENUES	PY Month Actual	PY YTD Actual	Budget	Current Year Month Actual	Current Year YTD Actual	Remaining	YTD %
Local Taxes	\$ 4,873,584	\$ 12,840,141	\$ 13,609,748	\$ 4,442,984	\$ 12,210,094	\$ 1,399,654	89.7%
CPPRT	\$ 3,891	\$ 81,795	\$ 103,890	\$ 7,436	\$ 80,100	\$ 23,790	77.1%
Investment Earnings	\$ 18,560	\$ 230,639	\$ 135,311	\$ 481	\$ 43,180	\$ 92,130	31.9%
Other Local Revenue	\$ 37,815	\$ 431,556	\$ 477,100	\$ 20,472	\$ 227,847	\$ 249,253	47.8%
State Revenue	\$ 33,585	\$ 295,642	\$ 494,615	\$ 33,580	\$ 342,095	\$ 152,520	69.2%
Federal Revenue	\$ 433	\$ 121,512	\$ 400,553	\$ -	\$ 244,952	\$ 155,601	61.2%
TOTAL REVENUE	\$ 4,967,868	\$ 14,001,286	\$ 15,221,217	\$ 4,504,953	\$ 13,148,268	\$ 2,072,949	86.4%

EXPENDITURES	PY Month Actual	PY YTD Actual	Budget	Current Year Month Actual	Current Year YTD Actual	Remaining	YTD %
Salaries	\$ 673,098	\$ 4,924,299	\$ 8,085,694	\$ 667,766	\$ 5,030,086	\$ 3,055,608	62.2%
Benefits	\$ 147,391	\$ 1,132,494	\$ 1,826,862	\$ 148,002	\$ 1,138,256	\$ 688,606	62.3%
Purchased Services	\$ 183,810	\$ 1,151,827	\$ 1,620,719	\$ 78,566	\$ 742,377	\$ 878,342	45.8%
Supplies	\$ 32,297	\$ 343,876	\$ 553,670	\$ 29,934	\$ 432,033	\$ 121,637	78.0%
Capital Outlay	\$ 65,207	\$ 1,456,607	\$ 388,400	\$ 91,763	\$ 218,174	\$ 170,226	56.2%
Tuition/Other	\$ 53,314	\$ 495,251	\$ 888,794	\$ 23,576	\$ 713,758	\$ 175,036	80.3%
TOTAL EXPENDITURES	\$ 1,155,117	\$ 9,504,353	\$ 13,364,139	\$ 1,039,607	\$ 8,274,685	\$ 5,089,455	61.9%

REVENUE UNDER (OVER) EXPENDITURES	\$ 1,857,078	\$ 3,465,347	\$ 4,873,583
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SUNSET RIDGE SCHOOL DISTRICT 29

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Cultivating a learning community that engages the hearts and minds of students, one child at a time

To: Dr. Edward J. Stange, Superintendent

From: Emily Dunham, Director of Student Services

Date: April 13, 2021

Subject: Mental Health Staffing

At the March Board of Education, the Board approved the employment of a second school psychologist intern to address increased mental health needs in the wake of the COVID-19 pandemic. Unfortunately, after a multitude of interviews and offers, we were unable to procure even a single school psychologist intern for the 2021-2022 school year. The result of this is a net reduction in support for social emotional needs for the 2021-2022 school year, compared with the staffing we have had for the last seven years.

The following are a few options for staffing to serve the social and emotional/mental health needs in the absence of the two school psychologist interns:

Option	Potential Benefits	Potential Challenges
Provide social emotional services with existing staffing (i.e., one less full-time psych intern)	No increase in costs	Decreased availability of counseling and crisis support for students
Contract a psychologist through NSSED	Increased availability of mental health services	Increased cost (approximately \$100,000) compared to an intern (\$13,000) for 1.0 FTE
Hire certified psychologist/social worker	Increased availability of mental health services Broader applicant pool	Increased cost (approximately \$80,000-\$90,000) for 1.0 FTE

My recommendation is to move forward with the third option noted above. While increased cost is significant, some CARES Act funding can be applied to this expense to off-set the cost. The necessity for this position would be evaluated annually.

I thank you for your consideration and look forward to discussing this matter with you.